Vidya Vikas Education Society's

VIKAS COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to University of Mumbai

ISO 9001:2015 CERTIFIED

DECLARATION

This is to declare that the information, reports, true copies of the supportive documents, numerical data, etc. submitted/presented in this file is verified by Internal Quality Assurance Cell (IQAC) and is correct as per the records. This declaration is for the purpose of NAAC accreditation of HEI for third cycle period 2018-19 to 2022-23.

Co-ordinator, IQAC

Principal

PRINCIPAL
VIKAS COLLEGE OF ARTS, SCIENCE & COMMERCE
Vikhroli (E), Mumbai - 400 083.

Date:- 10/11/2023

Place: - Vikhroli, Mumbai.

Vikas College of Arts & Commerce
Vikhroli (E), Mumbai-83

INDEX

Sr. No	Particulars	Page No.
1	Report of IIT spoken Tutorial	3-7
2	Report of Infosys Springboard	8-10
3	Report of ExcelR	11-33
4	Report of Aspire for Her	34-41
5	Report of Mission Upgrade	42-48
6	Notice 2019-20	49-50
7	Notice 2021-22	51-52
8	Notice 2022-23	53-54

Vidya Vikas Education Society's

Vikas College Of Arts Science & Commerce

Department of Information Technology & Computer Science

Report of Spoken Tutorial courses,IIT Bombay

The Spoken Tutorial project, a venture of the "Talk to a Teacher" initiative under the National Mission on Education through Information and Communication Technology, launched by the esteemed Ministry of Education (previously MHRD), Govt of India, is a beacon of hope for promoting IT literacy and enhancing the employment potential of learners in India, all while embracing the power of free and open source software (FOSS).

At the heart of the Spoken Tutorial project lies a noble goal - to promote IT literacy for education and uplift the employment prospects of learners in India, by harnessing the power of free and open source software (FOSS). With ICT being a key player in offering vast employment opportunities to students, the project strives to impart knowledge of essential ICT areas, such as software creation, electronic design automation (IC design), numerical computing, and modeling and simulation, among others.

Through their website, the project endeavors to equip millions across the country with the technical prowess and FOSS expertise that can unlock a world of opportunities, especially for those who may face barriers to software learning. With unwavering dedication and a passion for empowerment, the Spoken Tutorial project is a beacon of hope for the next generation of learners in India.

The Spoken Tutorial is a masterpiece of modern pedagogy, a captivating 10-minute audio-video tutorial that employs the revolutionary screen cast methodology. Unlike conventional video tutorials, the Spoken Tutorial focuses solely on the lesson at hand, without capturing the face of the instructor, thus creating an immersive and distraction-free learning experience for the students.

What sets the Spoken Tutorial apart from the rest is the fact that it offers dubbed versions of its spoken content in all Indian languages, thus enabling learners from all corners of the country to

access it. With each tutorial dedicated to a specific topic, learners can navigate their learning journey with ease and convenience, and acquire skills at their own pace.

The Spoken Tutorial's versatility knows no bounds, for it can be accessed both online and offline, making it an invaluable resource for learners who lack Internet connectivity. By breaking down the barriers of learning and democratizing access to knowledge, the Spoken Tutorial has earned its place as a trailblazer in the realm of education.

In a stirring testament to its commitment to fostering academic excellence, the college has taken a bold step forward by signing a **Memorandum of Understanding (MOU) with Spoken Tutorial, IIT Bombay** - a revered institution renowned for its contributions to the field of education. As a result of this landmark partnership, the college has been able to offer a range of innovative courses, powered by the Spoken Tutorial's cutting-edge pedagogy and unwavering commitment to knowledge dissemination. The MOU is a symbol of the college's unwavering dedication to empowering its students with the tools and skills necessary to succeed in a rapidly evolving world.

The following popular open source ICT tools are conducted in our college

- ***Python 3.4.3,***
- ***Programming Software in C,***
- ***Programming Software in C++,***
- ***Joomla***
- ***Java***
- ***My SQL &PHP***
- ***Java Business Application and PHP &My SQL And***
- ***Front Accounting.***

Sr.No	Course Name	Outcome
1	**Python 3.4.3**	Students learned the • Getting started with IPython • Using plot command interactively • Embellishing a plot • Saving plots • Multiple plots • Subplots • Additional features of Python
2	**C and C++**	Students learned how to use: Powerful features,simple syntax, and portability make C a preferred language among programmers, for business and industrial applications. Widely used in the development of operating systems.
3	**Joomla**	Learned how to create a Content Management System for building websites, webpages, etc.
4	**Java Business Application**	Learned how to create a business application from scratch.
5	**PHP & MySQL**	Students learned Package for developing interactive websites and establishing back-end connectivity with a database - Famous websites using PHP include Facebook, Google, and Wikipedia.
6	**Front Accounting**	Students learned Free, open source business accounting software (having features similar to Tally).
7	**Java**	Students learned to use Java • Free and open source, high level, simple as well as object-oriented programming language
8	**Biopython**	Students learned collection of Python tools for computational biology and bioinformatics.
9	**Cell Designer**	Students learned to draw a diagram in rich graphical representation with our own design.

Sr.NO	Name of Add on /Certificate programs offered	Year of offering	Duration of course	Number of students enrolled in the year	Number of Students completes the course in the year
1	**Python 3.4.3**	2019-2020	15 days	110	19
2	**Programming Software in C**	2019-2020	15 days	134	10
3	**Programming Software in C++**	2019-2020	15 days	134	14
4	**Joomla**	2019-2020	15 days	14	0
5	**Java**	2019-2020	15 days	10	0
6	**My SQL &PHP**	2019-2020	15 days	11	08
7	**Moodle Learning Management System**	2019-2020	15 days	23	00
8	**Biopython**	2019-2020	15 days	6	00
9	**Cell Designer**	2019-2020	15 days	65	00

Learn Free/Libre and Open Source Software through Spoken Tutorial - IIT Bombay

https://spoken-tutorial.org

Spoken Tutorial

- FrontAccounting — **Accounting Software**
- Blender (3D), GIMP, Inkscape, LibreOffice Draw, Synfig (2D) — **Animation and Graphics**
- Java Business Application — **Application Software**
- Android app using Kotlin — **Apps**
- Audacity — **Audio/Video**
- BioPython, CellDesigner, UCSF Chimera — **Biochemistry**
- DWSIM — **Chemical Engineering**
- Avogadro, ChemCollective Virtual Labs, GChemPaint, Jmol Application — **Chemistry**
- OpenFOAM (Salome) — **Computational Fluid Dynamics**
- Python 3.4.3, Scilab — **Computational Software**
- Python 3.4.3, R — **Data Science**
- LibreOffice Base, MySQL, RDBMS PostgreSQL — **Database Management**
- eSim — **EDA Tools**
- QGIS — **GIS**
- Arduino, eSim — **IoT**

Content available in 22 Indian languages

Scan the QR code to visit Spoken Tutorial website

Forum help available to all learners

- Moodle — **Learning Management System**
- Koha — **Library Management System**
- BASH, Linux, Linux AWK, Linux for Sys-Ads, Ubuntu Linux on VirtualBox — **OS and Scripting Software**
- Apps on Physics, ExpEYES — **Physics**
- Advanced C++, C/C++, Java, NetBeans, PERL, PHP and MySQL, Ruby — **Programming Software**
- OpenIPSL, OpenModelica — **Simulator**
- Biogas Plant, Fitter, InStore Promoter — **Skill Development**
- Basic IT Skills (LibreOffice Suite & Firefox), GeoGebra 5.X, KTouch, KTurtle, LibreOffice Draw, Marble, PhET, Tux Typing — **Software for School**
- Firefox, gedit, LaTeX, LibreOffice Suite, Thunderbird, Linux OS — **Utility Software**
- Git — **Version Control System**
- Python Django, Python Flask — **Web Frameworks**
- CSS, Drupal, HTML, Joomla — **Website Building**

For more details write to contact@spoken-tutorial.org

Spoken Tutorial project is funded by
National Mission on Education through ICT, MHRD, Govt. of India
and
Pandit Madan Mohan Malaviya
National Mission on Teachers and Teaching (PMMMNMTT), MHRD, Govt. of India

Vidya Vikas Education Society's

Vikas College Of Arts Science & Commerce

Department of Information Technology & Computer Science

Infosys Springboard is an online learning platform that offers a wide range of courses in popular fields like data science, cloud computing, and software engineering. The best part is, students have the freedom to learn at their own pace and whenever it suits them.

Advantages of choosing Infosys Springboard are:

Flexibility: The courses are designed to be flexible, so they can easily manage their studies alongside their work, or other commitments.

Recognition: Employers worldwide recognize the value of Infosys Springboard courses. Completing a course from this platform enhances students chances of being hired for a job in their desired field. It's a feather in their cap!

Free of cost: Infosys Springboard courses are free of cost. It's a budget-friendly option for anyone looking to save money while getting a quality education.

Features of Infosys Springboard:

Expert instruction: They will be learning from experienced professionals who are experts in their respective fields. Their guidance ensures that they're receiving the best education possible.

Hands-on learning: The courses focus on hands-on learning, providing them with practical experience. They'll have the opportunity to apply what they learn to real-world projects, making their knowledge more practical and relevant.

Career support: Once they complete a course, Infosys Springboard offers career support. This includes assistance with job searches, resume writing, and interview preparation.

Infosys Springboard is an essential resource for our students because:

Infosys Springboard plays a crucial role in helping students learn new skills and advance their careers. The courses are comprehensive and tailored to meet the needs of the industry requirements.

The **courses offered by Infosys Springboard are:**

Data science

Cloud computing

Software engineering

Cybersecurity

Artificial intelligence

Machine learning

Business analytics

UX design

Product management

Outcomes from this course

These courses equip the Vikas college students with the skills necessary to thrive in today's job market, where these fields are in high demand. It helps our students in seeking an affordable and comprehensive way to acquire new skills. With experienced professionals as our students guides, hands-on learning experiences, and career support, it's a fantastic opportunity to take control of their career and unleash their full potential.

In the vast landscape of educational possibilities, Infosys Springboard shines brightly as a beacon of opportunity for students seeking to expand their horizons and forge a path towards career growth. With its comprehensive and thoughtfully curated courses, this platform serves as a catalyst for acquiring new skills and propelling one's professional journey forward.

The courses offered by Infosys Springboard are meticulously designed, taking into account the evolving needs of employers in today's competitive job market. By equipping students with relevant and in-demand knowledge, these courses provide a solid foundation upon which career aspirations can flourish.

Engaging with Infosys Springboard brings forth a multitude of benefits. Firstly, it fosters the acquisition of enhanced skills and knowledge, nurturing personal growth and empowerment. Students are empowered to delve into new realms of understanding, equipping themselves with the tools needed to tackle the challenges that lie ahead.

Moreover, Infosys Springboard opens doors to improved career prospects. Armed with the skills and knowledge gained from these courses, students become more attractive to potential employers. The recognition bestowed upon Infosys Springboard courses globally further enhances students' credibility, increasing their chances of securing fulfilling employment opportunities.

Beyond professional advancement, the journey with Infosys Springboard offers personal development. It is a transformative experience that cultivates resilience, determination, and a hunger for continuous learning. As students engage with the courses, they uncover their potential, expanding the horizons of what they once believed possible.

Vidya Vikas Education Society's

Vikas College Of Arts Science & Commerce

Department of Information Technology & Computer Science

Detailed Report of "EXCELR"

Title: Report of 30 Hrs Add-on courses conducted in association with "EXCELR" based on the MOU

Date: 30th May 2022 to 30th May 2023

Introduction:

The Department of Information Technology & Computer Science at Vikas College of Arts, Science & Commerce successfully organized a series of 30-hour add-on online certification courses in collaboration with EXCELR. These courses were designed to provide students with additional knowledge and practical skills in various IT and data-related domains. The collaboration was facilitated through a Memorandum of Understanding (MOU) between the two entities.

- ExcelR's Every Day Learning (EDL) program is a 30-hour live virtual training program.
- The program is designed to provide participants with valuable knowledge and skills.
- The training program is offered free of cost due to the signed Memorandum of Understanding (MOU).
- The sessions are conducted on weekdays, providing flexibility for participants.
- The timing of the sessions is from 7.00 PM to 9.00 PM, allowing students to attend after their regular commitments.
- All courses have a minimum duration of 15 days.
- Participants will have the opportunity to engage in hands-on exercises and practical examples during the training program.
- This interactive approach helps reinforce learning and allows participants to apply the concepts practically.
- Upon successful completion of the training program, participants will receive a participation certificate from ExcelR.
- The certificate serves as recognition of the participants' dedication, effort, and successful completion of the training program.

- ExcelR's Every Day Learning (EDL) program offers a valuable opportunity for individuals to enhance their skills and knowledge, benefiting their personal and professional growth.

Courses conducted & its Objectives:

- **Cloud Fundamentals:** Introduce the basics of cloud computing and provide practical sessions to enhance understanding and hands-on experience.
- **Introduction to R programming and Tableau:** Familiarize students with R programming language and Tableau for data analysis and visualization.
- **Automation Testing and DevOps:** Cover topics related to software testing, automation using Selenium, and essential concepts of DevOps.
- **Digital Marketing Sessions:** Explore the fundamentals of digital marketing, including social media marketing, email marketing, and Google AdSense.
- **Python Programming and SQL:** Provide a comprehensive introduction to Python programming and SQL for data manipulation and analysis.
- **Advance Excel, PowerPoint, and Word:** Enhance students' skills in utilizing advanced features of Excel, PowerPoint, and Word for efficient data processing and presentation.
- **Fundamentals of Full Stack Development:** Introduce students to web development concepts, including HTML, CSS, Bootstrap, and database management.
- **Data Analytics/Business Analytics using Power BI and Tableau:** Teach students the fundamentals of data analytics and visualization using Power BI and Tableau

Benefits for Students:

- Upon successful completion of the training program, students will receive a participation certificate from ExcelR.
- Acquire practical skills in various IT domains, including cloud computing, programming, testing, digital marketing and data analytics.
- Enhance employability by gaining knowledge in high-demand areas of the IT industry.
- Develop a strong foundation in tools and technologies widely used in the field.
- Gain hands-on experience through practical sessions and real-world case studies.
- Expand their skill set and increase their career prospects in the IT industry.

Outcomes:

- Students will have a solid understanding of cloud computing fundamentals and practical experience in using cloud services.
- They will be proficient in R programming and Tableau for data analysis and visualization tasks.
- Students will have practical knowledge of automation testing, DevOps concepts, and industry-standard tools.
- They will be equipped with digital marketing skills, including social media marketing, email marketing, and Google AdSense.
- Students will have proficiency in Python programming and SQL for data manipulation and analysis.
- They will be able to utilize advanced features of Excel, PowerPoint, and Word effectively.
- Students will gain a foundational understanding of full-stack development and the ability to create web applications.
- They will be able to perform data analytics and create insightful visualizations using Power BI and Tableau.

Conclusion:

In conclusion, the collaboration between the Department of Information Technology & Computer Science at Vikas College of Arts, Science & Commerce and EXCELR for the Every Day Learning (EDL) program has been highly successful. The program has provided students with valuable knowledge and practical skills in various IT and data-related domains. Here are the key points to summarize the report:

- The EDL program offered by ExcelR was a 30-hour add-on course series conducted in collaboration with Vikas College of Arts, Science & Commerce.
- The program aimed to equip students with additional knowledge and practical skills in IT and data-related domains.
- The courses covered a wide range of topics, including cloud fundamentals, R programming, Tableau, automation testing, DevOps, digital marketing, Python programming, SQL advanced Excel, PowerPoint, Word, full-stack development, and data analytics using Power BI and Tableau.

- Participants had the opportunity to engage in hands-on exercises and practical examples to reinforce their learning.
- The program was conducted virtually, with sessions held on weekdays from 7.00 PM to 9.00 PM, providing flexibility for participants.
- Upon successful completion of the training program, participants received a participation certificate from ExcelR, acknowledging their dedication and achievement.
- The program provided numerous benefits for students, including acquiring practical skills, enhancing employability, and expanding their career prospects in the IT industry.
- Participants gained a strong foundation in industry-relevant tools and technologies, and the hands-on experience and real-world case studies enriched their learning journey.
- The collaboration between Vikas College of Arts, Science & Commerce and ExcelR through the EDL program demonstrated a commitment to providing quality education and empowering students with the necessary skills to succeed in the IT industry.

Overall, the EDL program has been a valuable initiative that has provided students with additional learning opportunities and practical skills, aligning them with industry requirements and enhancing their career prospects. The collaboration between the educational institution and ExcelR has proven to be beneficial for all participants involved.

EXCELR
Raising Excellence

EDL Everyday Learning

FREE PROGRAM ON
CLOUD FUNDAMENTALS

FROM INDUSTRY EXPERT

Click here to register

Date: 20th June (Onwards 15 Days)
Time: 7PM to 9 PM (2 Hrs Per Day)

ExcelR, under their flagship "Everyday Learning Program" (EDL) proudly announces the next free Live Virtual training program on Cloud Fundamentals for the duration of 30 hours, starting from 20th June 2022 from 7PM to 9PM everyday, on weekdays. Students and Faculties are requested to register for this program and get a participation certificate from ExcelR for free.

Topic covered:

Cloud Basics

Azure

GCP

AWS

What will you get:

- Life time access to LMS
- Assignments
- Digital Certificate of Participation

Who can attend?

Extremely useful for students from all stearms, faculty, researchers,PG & PhD Scholars

Scan the QR code to register

or visit the link below
https://www.excelr.com/excelr-free-courses-registration-form

Introduction to R programming and Tableau

ExcelR, under their flagship "Everyday Learning Program" (EDL) proudly announces the free Live Virtual training program on Introduction to R programming and Tableau for the duration of 30 hours, starting from 11th July 2022 from 7PM to 9PM every day, on weekdays. Students and Faculties are requested to register for this program and get a participation certificate from ExcelR for free.

Topics covered:

1. Fundamentals of R.
2. Data types & Data Structures in R.
3. Data Visualization.

1. Data Connections.
2. Organizing & Simplifying Data.
3. Field & Chart Types.
4. Calculations.
5. Sharing Insights.

What will you get:

- Life time access to LMS
- Assignments
- Digital Certificate of Participation

Who can attend?

Extremely useful for students from all steams, faculty, researchers & PhDScholars.

Scan QR Code to Register

Click On Link to Register https://www.excelr.com/excelr-free-courses-registration-form

CERTIFICATE

EXCELR
Raising Excellence

EDL Everyday Learning

FREE PROGRAM ON AUTOMATION TESTING AND DEVOPS

FROM INDUSTRY EXPERT

Date: 08th August (Onwards 15 Days)
Time: 7PM to 9 PM (2 Hrs Per Day)

ExcelR, under their flagship "Everyday Learning Program" (EDL) proudly announces the next free live virtual training program on Automation Testing and DevOps for the duration of 30 hours, starting from 08th August 2022 from 07PM to 09PM everyday, on weekdays. Students and faculty are requested to register for this program and get a participation certificate from ExcelR for free.

Topics covered:

Automation Testing

- Introduction to STLC
- Manual Testing Concepts
- Automation Testing Using Selenium
- API Testing

DevOps

- DevOps Essentials
- Organizing & Simplifying Data
- AWS DevOps Services
- Configuration Management

What will you get?

- Lifetime access to LMS
- Assignments
- Digital Certificate of Participation

Who can attend?

Extremely useful for students from all stearms, faculty, researchers, PG & PhD Scholars

Scan the QR code to register

or visit the link below
https://www.excelr.com/excelr-free-course-registration-form

CERTIFICATE

EXCELR
Raising Excellence

CERTIFICATE

Of Participation

This certificate is proudly presented to

Komal Kamalesh Gupta

For successful completion of

30 Hours Live Training Program on

Automation Testing and DevOps

Held from 08th Aug 2022 to 29th Aug 2022

Cert No: EXCELR-EDL/70017/07092022

Ram Tavva
CEO, ExcelR

EDL
Everyday Learning

EXCELR
Raising Excellence

CERTIFICATE

Of Participation

This certificate is proudly presented to

Sagar Panigrahi

For successful completion of

30 Hours Live Training Program on

Automation Testing and DevOps

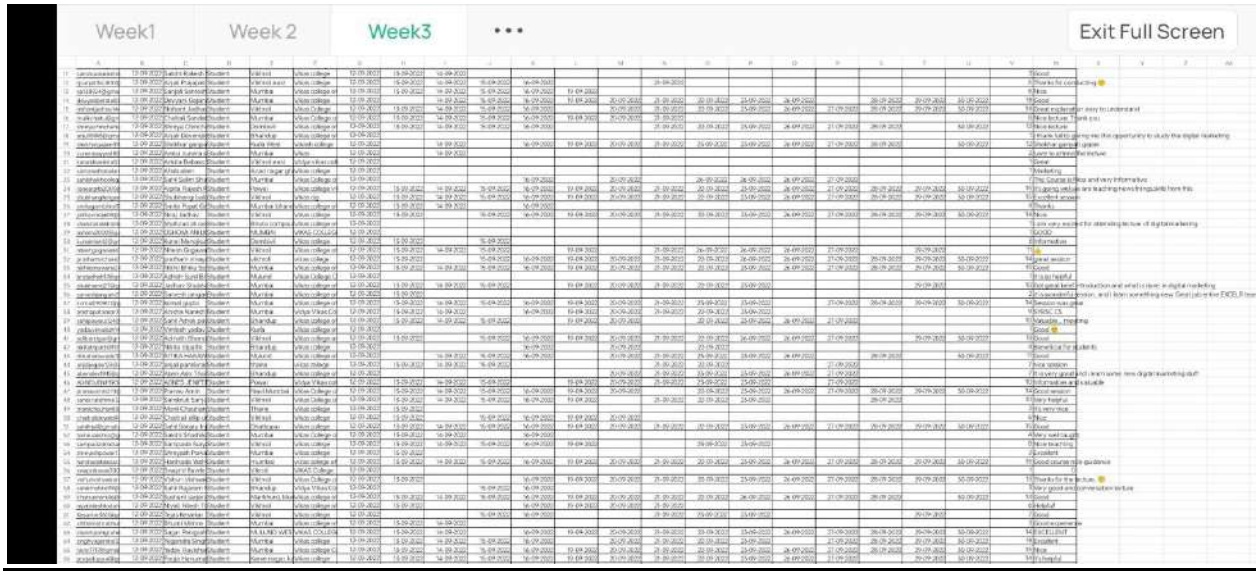
Held from 08th Aug 2022 to 29th Aug 2022

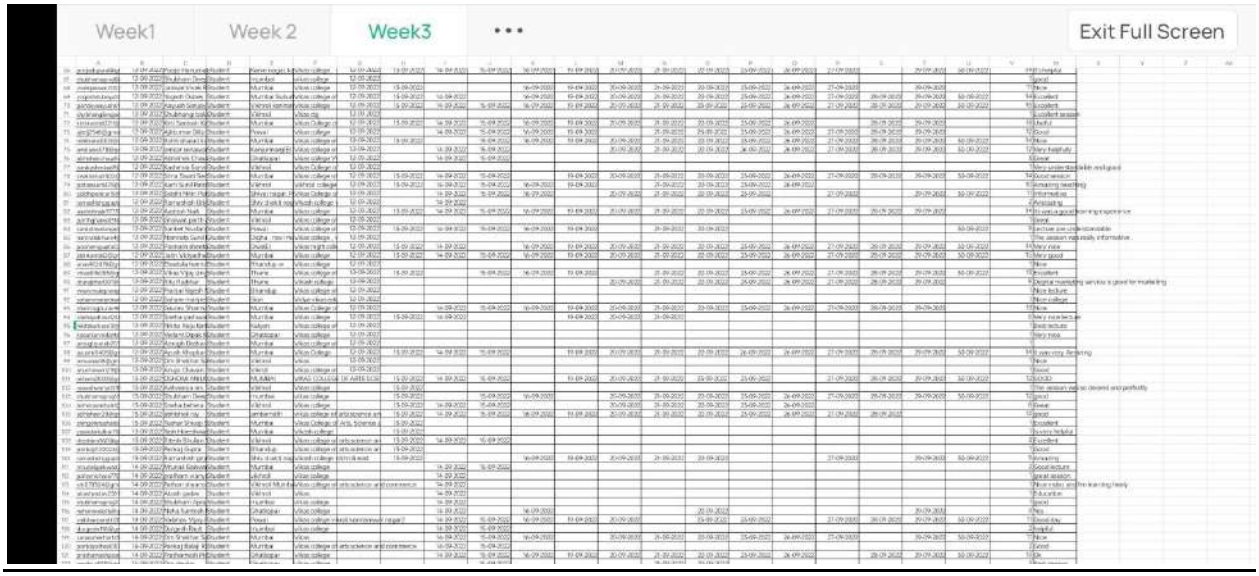
Cert No: EXCELR-EDL/70191/07092022

EDL
Everyday Learning

Ram Tavva
CEO, ExcelR

Attendance of Digital Marketing Session

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Week 2
Week3
• • •
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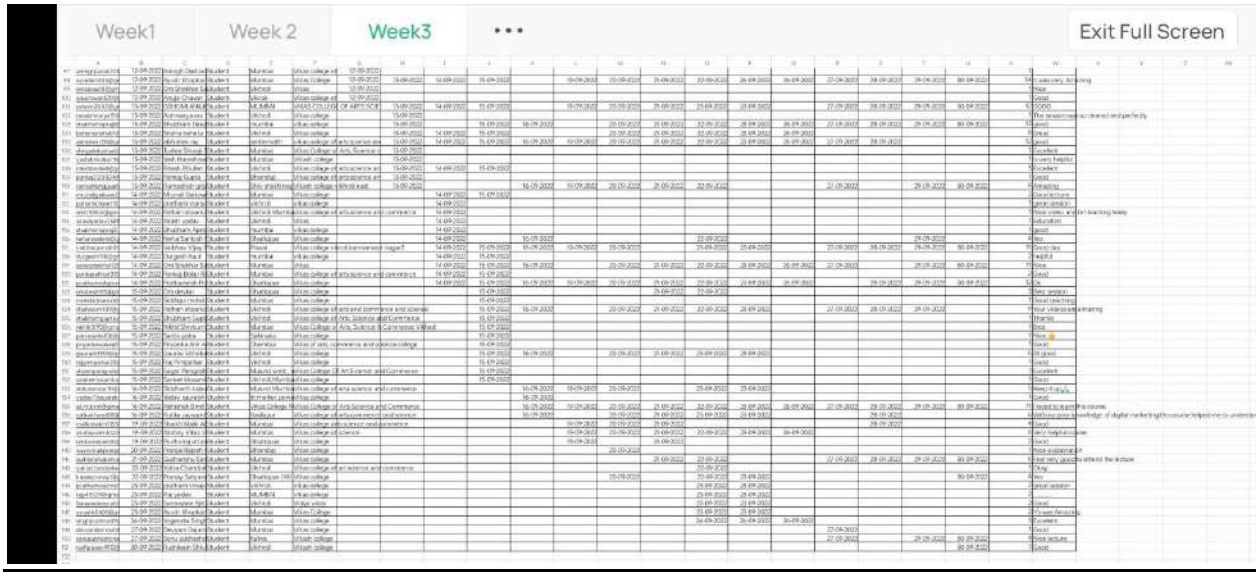
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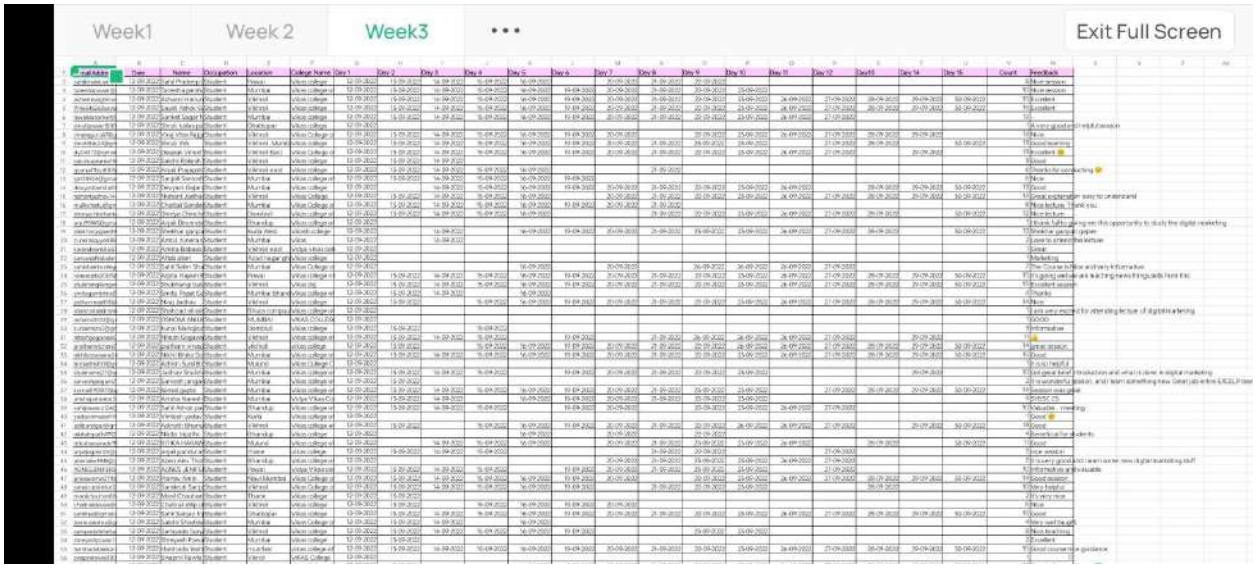

Week1
Week 2
Week3
• • •
Exit Full Screen

EXCELR
Raising Excellence

CERTIFICATE

OF PARTICIPATION

This certificate is proudly presented to

Kirti Santosh Kambli

For successful completion of
30 hours Live Training Program on

Digital Marketing

Held from 12th Sep 2022 to 30th Sep 2022.

Cert No: EXCELR-EDL-70331/06102022

EDL
Everyday Learning

Ram Tavva
CEO, ExcelR

EXCELR
Raising Excellence

CERTIFICATE

OF PARTICIPATION

This certificate is proudly presented to

Sagar Panigrahi

For successful completion of
30 hours Live Training Program on

Digital Marketing

Held from 12th Sep 2022 to 30th Sep 2022.

Cert No: EXCELR-EDL-70503/06102022

EDL
Everyday Learning

Ram Tavva
CEO, ExcelR

EXCELR
Raising Excellence
EDL Everyday Learning
FREE PROGRAM ON
PYTHON PROGRAMMING AND SQL
FROM AN INDUSTRY EXPERT
Click here to register
Date : 4th October 2022 (Onwards 15 Days)
Time : 7 PM to 9 PM (Mon-Fri | 2 Hrs Per Day)

Attendance

	A	B	C	D	E	F	G	H	I	J	K	L
1	Email	Name	Occupation	Stream/Branch	College Name	Day 1	Day 2	Day 3	Day 4	Day 5	Count	Feedback
2	riteshbro660@g	Ritesh Bhullar	Student	Ty.it	Vikas college	04-10-2022	06-10-2022	07-10-2022	10-10-2022	11-10-2022	5	Excellent
3	taneshapawar@	Tanesha pars	Student	Tybsc cs	Vikas college	04-10-2022			10-10-2022	11-10-2022	3	Nice session
4	anuchavan121@	Anuja Chavar	Student	BSC IT	Vikas college	04-10-2022					1	It's very important t
5	virajrajguru67@	Viraj Vilas Raj	Student	Sy Bsc IT	Vikas College	04-10-2022	06-10-2022		10-10-2022	11-10-2022	4	Nice
6	swapnilrawle50	Swapnil Rawl	Student	FY. BSC.IT	VIKAS COLLEC	04-10-2022	06-10-2022	07-10-2022			3	speed up to prograi
7	omkarkhandare	Omkar Arun k	Student	IT	Vikas college	04-10-2022					1	GOD bless You ! You
8	sourabhlucifer90	Sourabh shar	Student	Bsc cs	Vikas College	04-10-2022					1	It's interesting
9	shubhamrj27@g	Jadhav Shubl	Student	Bsc IT	Vikas college	04-10-2022	06-10-2022	07-10-2022		11-10-2022	4	Good today's sessio
10	sakshisalunke14	Sakshi Rakesh	Student	BSCIT	Vikas college	04-10-2022	06-10-2022	07-10-2022		11-10-2022	4	Good
11	shreyachinchani	Shreya Chinch	Student	S.Y. Bsc.I.T	Vikas College	04-10-2022		07-10-2022			2	NICE LECTURE HAPP
12	ag144587@gm	Abhishek Gup	Student	Bachelor in co	Vikas college	04-10-2022					1	Excellent, and Than
13	ashwiniwaghma	Ashwini Hanu	Student	Syit	Vikas college	04-10-2022	06-10-2022	07-10-2022		11-10-2022	4	Excellent
14	9146546265saya	Sayali Ashok	Student	BSCIT	Vikas college	04-10-2022		07-10-2022	10-10-2022		3	Excellent
15	tejastambe427(	Tejas Tambe	Student	science	vikas college	04-10-2022	06-10-2022	07-10-2022			3	great learning and
16	sharmagaurav9	Gaurav Sharn	Student	BSCIT	Vikas College	04-10-2022		07-10-2022		11-10-2022	3	Nice
17	rohitkanojiya02	Rohit Rajbahe	Student	BSC-IT	Vikas College	04-10-2022	06-10-2022				2	Very Good
18	shahzadaliiiriq	Ali Shahzad r	Student	Fy bsc IT	Vikas College	04-10-2022					1	It is amazing lectur
19	mukendrasingh	Mukendra sin	Student	Fybscit	Vikas college	04-10-2022					1	Except
20	raviy7717@gma	Yadav Ravish	Student	Science	Vikas college	04-10-2022		07-10-2022		11-10-2022	3	Awesome 😎
21	siddhipenkar15(	Siddhi Nitin P	Student	BScIT	Vikas College	04-10-2022	06-10-2022	07-10-2022		11-10-2022	4	Informative
22	ranearpita2005	Arpita Rajesh	Student	Science ty cor	Vikas college	04-10-2022	06-10-2022	07-10-2022	10-10-2022	11-10-2022	5	It's day 1 going well
23	parthghaiwat31	Parth. Anil.Gh	Student	Bsc.IT	Vikas college	04-10-2022	06-10-2022				2	Nice
24	poojaduppal@g	Pooja Hanum	Student	Vikhroli	Vikas college	04-10-2022					1	👍
25	ayushk0405@g	Ayush Khopk	Student	BSC-IT	Vikas College	04-10-2022	06-10-2022	07-10-2022			3	It's was Amazing
26	devyanibendal(	Devyani Gaja	Student	Bsc computer	Vikas college	04-10-2022	06-10-2022	07-10-2022		11-10-2022	4	Good
27	malikshaikh010	Shaikh Malik	Student	BSC CS	Vikas college	04-10-2022					1	Good
28	samikshagade2	Samiksha vin	Student	B.sc.i.t	Vikas college	04-10-2022					1	Nice
29	nikhilsonawane2	Nikhil Bhika S	Student	Computer sci	Vikas college	04-10-2022	06-10-2022	07-10-2022	10-10-2022	11-10-2022	5	Good
30	shyampanigrahi	SAGAR PANIG	Student	Bscit	VIKAS COLLEC	04-10-2022	06-10-2022	07-10-2022	10-10-2022	11-10-2022	5	Excellent
31	shreyashpawar1	Shreyash San	Student	BscIT	Vikas College	04-10-2022					1	Very Good!
32	dy04372@gmai	Deepak Vinod	Student	Bsc-IT	Vikas College	04-10-2022		07-10-2022	10-10-2022	11-10-2022	4	Excellent 🙂
33	pratiktembe12@	Pratik Bajirao	Student	Bscit	Vikas college	04-10-2022					1	It's help me alot tha
34	jadhavniraj603(	Niraj Jadhav	Student	Bsc.IT	Vikas college	04-10-2022	06-10-2022	07-10-2022			3	Nice
35	khotsushant46@	sushant khot	Student	bsc-it	vikas college	04-10-2022		07-10-2022		11-10-2022	3	good
36	pandeyaayush6	aayush pand	Student	Bscit	Vikas college	04-10-2022		07-10-2022		11-10-2022	3	Excellent
37	sahilinjal@gma	Sahil Injal	Student	SYIT	Vikas college	04-10-2022	06-10-2022	07-10-2022		11-10-2022	4	Good
38	pranavamin2111	Pranav Amin	Student	Bsc. It	Vikas College	04-10-2022		07-10-2022			2	Good session
39	aashishnaik9773	Aashish Naik	Student	Bscit	Vikas college	04-10-2022			10-10-2022	11-10-2022	3	Very very experienc
40	vikas896085@g	Vikas Vijay sin	Student	Bscit	Vikas college	04-10-2022		07-10-2022			2	Excellent
41	vaibhavpanalit(	Vaibhav Vijay	Student	Sy.Bsc.It	Vikas college	04-10-2022		07-10-2022			2	Good day
42	jatinkambli2@g	Jatin Vidyadh	Student	Bsc IT	Vikas college	04-10-2022		07-10-2022			2	Good
43	niyatinileshtoda	Niyati Todank	Student	Science	Vikas college	04-10-2022	06-10-2022				2	.
44	adibandgar@g	Adinath Bhar	Student	Bsc IT	Vikas college	04-10-2022	06-10-2022				2	Good
45	kdehade2004@	DEHADE KHU	Student	FYBSCIT	VIKAS COLLEC	04-10-2022					1	Good
46	komal09090 1@	Komal gupta	Student	Computer sci	Vikas college	04-10-2022					1	Good
47	aryansudhira56	Aryan paikrao	Student	Bsc IT	Vikas college	04-10-2022	06-10-2022				2	It's a really good lec
48	ajitdj2548@gm	Ajitkumar Dili	Student	Bscit	Vikas college	04-10-2022		07-10-2022			2	Gold
49	ameshpatra7(	Prof. Amaresh	Faculty	Information T	Vikas College	04-10-2022					1	Informative session
50	singhyogendra12	Yogendra Sin	Student	BSC - IT	Vikas College	04-10-2022		07-10-2022			2	Excellent
51	sahilgupta0008	Sahil brijlal gu	Student	Science	Vikas college	04-10-2022					1	10
52	prafulnangare8	PRAFUL SAME	Student	Bsc(IT)	Vikas College	04-10-2022	06-10-2022				2	Great
53	shingoletushar(	Tushar Shivaj	Student	Science Bsc c	Vikas College	04-10-2022					1	Excellent
54	anjalijagale123(	anjali pandur	Student	FYIT	vikas college	04-10-2022	06-10-2022	07-10-2022	10-10-2022	11-10-2022	5	nice session
55	vishanvishwaka	Vishun Vishw	Student	BScIT	Vikas College	04-10-2022		07-10-2022			2	Thanks for the lectu
56	sanketnivdange	Sanket Nivda	Student	BSC cs	VIKAS college	04-10-2022					1	Good
57	rakhpasteamar	21	Student	Bscit	Vikas college	04-10-2022					1	Best learning platfo
58	harshadaralekar	Harshada Yas	Student	bsc it	vikas college	04-10-2022	06-10-2022	07-10-2022		11-10-2022	4	Good course
59	wadhekarsrusht	Wadhekar sru	Student	Bsc. It	Vikas college	04-10-2022					1	Good
60	shubhangilenga	SHUBHANGI B	Student	BscIT	Vikas clg	04-10-2022	06-10-2022	07-10-2022			3	Best session
61	nishantjadhav14	Nishant Jadh	Student	BSc Computer	Vikas College	04-10-2022		07-10-2022	10-10-2022		3	Great explanation e
62	omseshdevnaya	Om seshdev n	Student	Bsc.it	Vikas college		06-10-2022				1	👍
63	sourabhram908	Saurabh ram	Student	Bsc cs	Vikas College	of Arts Science	06-10-2022	07-10-2022	10-10-2022		3	Thanks
64	ap7500225@gm	ADITYA ARVIN	Student	TY.BSC.COMP	VIKAS COLLEGE	SCIENCE CO	06-10-2022				1	Nice Teaching
65	abhishekr20@g	Abhishek ray	Student	Bsc.IT	Vikas college	of arts science	06-10-2022				1	Good
66	ronitpagare160	RONIT MACH	Student	TYBSC.CS	VIKAS COLLEGE	OF ARTS,SC	06-10-2022				1	AWESOME AND HEL
67	rohitkate2004@	Rohit sharad	Student	Bscit	Vikas college	of art and scie	06-10-2022	07-10-2022		11-10-2022	3	Nice
68	aic.rk.bind@gma	Abhishek Bin	Student	BscIT	Vikas College	of Arts Science	06-10-2022	07-10-2022		11-10-2022	3	Loved
69	sanskrutishirke1	Sanskruti San	Student	Bsc.IT	Vikas college	of Arts Science	06-10-2022				1	Happy to learn with
70	sahilpawars124	Sahil Ashok p	Student	Bsc.it	Vikas College	of arts , comm	06-10-2022	07-10-2022		11-10-2022	3	Nice
71	niwalkarsanket(	Sanket Sagar	Student	Bsc cs	Vikas college		06-10-2022	07-10-2022			2	--
72	yogeshdubeya2(	Yogesh Dube	Student	BSC(it)	Vikas college		06-10-2022	07-10-2022			2	Excellent
73	sanketmasamk	Sanket Sudhir	Student	BscIT	Vikas college		06-10-2022		10-10-2022	11-10-2022	3	.
74	shubhamgupta	Shubham Gup	Student	BSc. IT	Vikas college	of Arts Science	06-10-2022				1	Thanks
75	omdeva17@gm	Om Hari Devk	Student	It	Vikas college	vikroli sic com	06-10-2022	07-10-2022			2	Good
76	vivekjaiswar200	Jaiswal Vivek	Student	BScIT	Vikas college			07-10-2022		11-10-2022	2	Nice
77	omkarsa678@g	Omkar sonaA	Student	Sybscit	Vikas college	arts,science and commerce		07-10-2022		11-10-2022	2	Good
78	poonamgupta0	Poonam sher	Student	Bsc(I. T)	Vikas college			07-10-2022		11-10-2022	2	Very nice
79	kesarkar560@g	Kesarkar Teja	Student	Bsc. It	Vikas college			07-10-2022			1	Good
80	aryanpaikrao24	Aryan paikrao	Student	Science	Vikas college			07-10-2022	10-10-2022	11-10-2022	3	Wow
81	prathameshpsa	Prathamesh P	Student	Sycs	Vikas college			07-10-2022	10-10-2022	11-10-2022	3	Ok
82	devyanibendal(	Devyani Gaja	Student	Bsc computer	Vikas college				10-10-2022		1	Good
83	ritikaharavade	Ritika tanaji H	Student	Bscs	Vikas college	of arts commerce and science			10-10-2022	11-10-2022	2	Good
84												

Certificates

EXCELR
Raising Excellence

EDL Everyday Learning

FREE PROGRAM ON
APPLICATION BASED PROGRAM ON ADV. EXCEL, POWERPOINT AND WORD

FROM AN INDUSTRY EXPERT

Click Here To Register

Date : 7th November 2022 (Onwards 15 Days)
Time : 7 PM to 9 PM (2 Hrs Per Day) (Mon-Fri)

ExcelR, under their flagship "Everyday Learning Program" (EDL) proudly announces the next free live virtual training on Adv. Excel, PowerPoint and Word for the duration of 30 hours, starting from 7th November 2022, 07:00 PM to 09:00 PM on weekdays (Monday-Friday). Students and faculties are requested to register for this program and get a participation certificate from ExcelR for FREE.

Topics covered:

Adv. Excel | **PowerPoint** | **MS Word**

What will you get?

- Lifetime access to LMS
- Assignments
- Digital Certificate of Participation

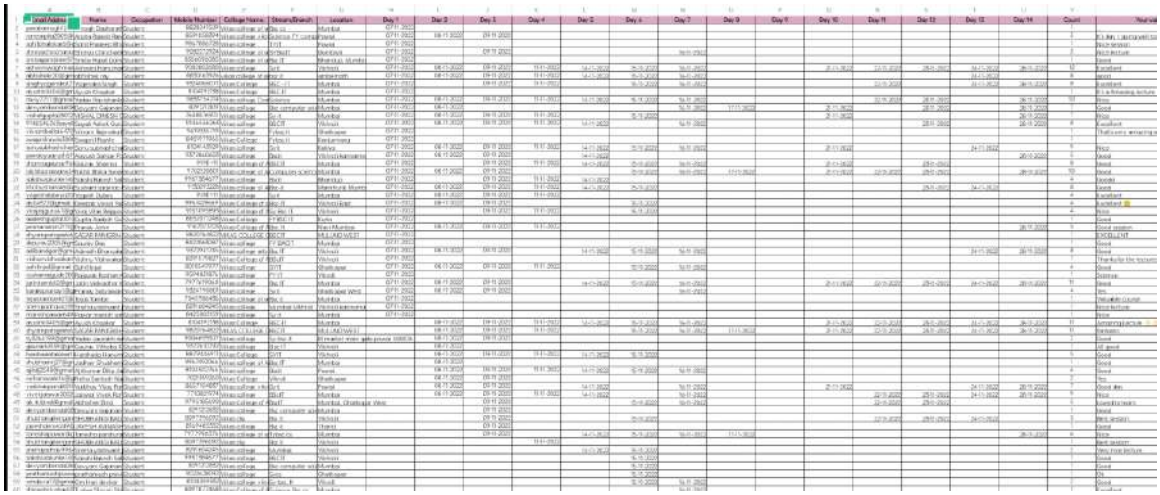
Who can attend?

Extremely useful for students from all streams, faculty, PG & Ph.D. scholars and researchers.

Scan the QR code to register

or visit the link below
https://www.excelr.com/excelr-free-courses-registration-form

Attendance week 3



Certificates

EXCELR
Raising Excellence

EDL
Everyday Learning

CERTIFICATE

Of Participation

This certificate is proudly presented to

Sayali Ashok Gurav

For successful completion of 30 hours Live Training Program on

Application based Program on Adv Excel, PowerPoint and Word

Held from 07th Nov 2022 to 28th Nov 2022

Issue Date: 30th November 2022
Certificate Code:90890E/EXCELR

Ram Tavva
CEO, ExcelR Solutions

EXCELR
Raising Excellence
EDL
Everyday Learning
CERTIFICATE
Of Participation
This certificate is proudly presented to
Sagar Panigrahi
For successful completion of 30 hours Live Training Program on
Application based Program on Adv Excel, PowerPoint and Word
Held from 07th Nov 2022 to 28th Nov 2022
Issue Date: 30th November 2022
Certificate Code:92083E/EXCELR
Ram Tavva
CEO, ExcelR Solutions

Photo:

EXCELR
Raising Excellence
EDL Everyday Learning
FREE PROGRAM ON
FUNDAMNETALS OF FULL STACK DEVLOPMENT
FROM AN INDUSTRY EXPERT
Click Here To Register
Date : 5th December 2022 (onwards 15 Days)
Time : 7:00 to 9:00 PM (2 Hrs per Day) (Mon-Fri)

Certificates

EXCELR
Raising Excellence

EDL
Everyday Learning

CERTIFICATE

Of Participation

This certificate is proudly presented to

Nagesh Udgire

For successful completion of 30 hours Live Training Program on

Fundamentals of Full stack Development

Held from 05th Dec 2022 to 23rd Dec 2022

Issue Date: 26th December 2022
Certificate Code: 102141E/EXCELR

Ram Tavva
CEO, ExcelR Solutions

EXCELR
Raising Excellence

EDL
Everyday Learning

CERTIFICATE

Of Participation

This certificate is proudly presented to

Sagar Panigrahi

For successful completion of 30 hours Live Training Program on

Fundamentals of Full stack Development

Held from 05th Dec 2022 to 23rd Dec 2022

Issue Date: 26th December 2022
Certificate Code: 102822E/EXCELR

Ram Tavva
CEO, ExcelR Solutions

EXCELR
Raising Excellence
EDL Everyday Learning
FREE PROGRAM ON
DATA ANALYTICS / BUSINESS ANALYTICS
USING POWER BI AND TABLEAU
FROM INDUSTRY EXPERTS
Click Here To Register
Date : 2nd January 2023 (onwards for 15 days)
Time : 7:00 to 9:00 PM (2 Hrs per Day) (Mon-Fri)

Report of AspireForHer courses

AspireForHer, an illustrious non-governmental organization, embodies a compelling gender-diversity movement that celebrates women's empowerment. By harnessing the transformative power of its vibrant communities, AspireForHer nurtures a culture of inclusivity and inspires women to break through barriers, not just to enter, but to persevere and ultimately thrive in the workforce. With an unwavering commitment to uplifting the economy, AspireForHer's visionary approach to fostering female talent is poised to bring about a seismic shift in the professional landscape, one where women's potential is fully realized and the possibilities are limitless.

At the heart of their noble cause, lies a fervent mission to ignite the flames of financial independence in women. With a steadfast commitment to realizing their aspirations, they empower women to take the reins of their professional lives and turn their career dreams into tangible actions. But their vision transcends individual empowerment, for they understand that true progress requires collective effort. Thus, they invite women to be a part of a transformative journey, to become trailblazers in their own right and to contribute to at least one of the 3Es - Education, Employment, Entrepreneurship. With this, they spark a movement that not only lifts women to greater heights but also transforms the very fabric of society.

A new dawn has arrived as we announce a momentous partnership with the illustrious AspireForHer. With a share dvision of empowering women and fostering gender diversity, **we have signed a Memorandum of Understanding** that promises to bring about transformative change. As a result of this exciting alliance, an array of invaluable resources are now at our fingertips, from indispensable soft skills training to cutting-edge courses on business, technology, data science, design thinking and more.

- **Free of Cost**

What's even more remarkable is that all of these resources are **completely free of cost,** a testament to AspireForHer's unwavering commitment to driving positive change. We are honored to join forces with such an esteemed organization and look forward to leveraging these resources to create a brighter future for women in all walks of life.

- **Learn with renowned partners...**

At the heart of their unwavering pursuit of excellence lies an unflinching commitment to quality education. AspireForHer's learning partners, all hailing from the upper echelons of the corporate world, are esteemed names that have blazed a trail of success and left an indelible mark on the professional landscape. Their expertise and guidance provide an invaluable opportunity for Vikas College students to learn from the very best, to acquire skills that will set them apart from the rest and to realize their full potential. This assurance of learning from the finest is a testament to AspireForHer's unyielding dedication to empowering women, to break through barriers and to become leaders in their own right. With their learning partners by their side, Vikas College students are poised to scale new heights and reach unprecedented levels of success.

- **Get certified...**

In a world where knowledge is power, establishing credibility is key to standing out in a competitive market. That's where AspireForHer's certificate courses come in, offering Vikas College students a solid base of knowledge and turning them into domain experts in their respective fields. By honing their skills and acquiring new ones, students not only become more valuable assets to their organizations but also open up new doors of opportunity for themselves. Moreover, these certificate courses serve as a testament to their commitment to professional growth, making for great additions to their resumes that catch the eye of potential employers. AspireForHer's unwavering dedication to empowering women through education has already made a significant impact in the professional landscape, and their certificate courses promise to continue this legacy, transforming students into confident, competent, and sought-after professionals.

- **Learn at your own pace...**

AspireForHer understands that time is a precious commodity, and that every individual has a unique schedule and commitments. That's why they offer a range of programs that are thoughtfully designed as pre-recorded modules, affording students the flexibility to pace themselves and learn at their own convenience. This innovative approach to education ensures that learning is accessible to all, regardless of their availability or location.

- **Or learn with experts...**

Indulge yourself in the captivating realm of interactive live sessions and workshops, where luminaries from the industry illuminate our student's path to excellence. Join a gathering of like-minded peers, as they immerse themselves in an atmosphere brimming with creativity and inspiration.

The courses conducted with AspireFor Her are

1) "An inter departmental online certification course on IBM Open P-Tech" in association with Aspire For Her

What is IBM Open P-Tech?

Open P-TECH takes essential professional and technicalskill building online and makes it accessible to all studentsin educational institutions to help them prepare for thefuture of work - anytime, anywhere.

2) Google Career Certificate Scholarship Program

Sr. No	Title of the program	Programme Duration/ Link to MOU	Mode of Conduct and Benefits/outcomes	Courses Offered
1	An inter departmental online certification course on IBM Open P-Tech	3 Hrs to 30 Hrs depending upon the course the student choose.	□ Regular Online Sessions Structured Learning Plan with one class set aside each week and Webinars and deep dive sessions from industry experts including IBM. □ Flexible Curriculum Proposed learning plan for each student, devised depending on the student's profile, year and stream □ Technical Support Single Point of Contact of the college to be provided support from AFH, including Open P Tech's teachers' toolkit. Reporting to enable students to use the platform effectively	The P-Tech curriculum includes courses that help build technical skills, workplace skills, courses on Art, design, financial and digital literacy as well as resources for teachers. Technical Skills □ Artificial Intelligence □ Blockchain □ Cyber Security □ Data Science □ Cloud Computing □ Hybrid Coud □ Internet of Things(IoT) □ Mainframe □ Open source technology □ Programming and coding □ Quantum Comuting □ Virtual Reality Workplace Skills □ Agile work method □ Horizon Career planning

			□ Recognition In collaboration with IBM and partners, social media highlights about student and college **Industry-recognized digital badges:** Students earned the same industry-recognized credentials that many IBM'ers and other professionals are earning on-the-job. It is a great way to highlight new skills on a resume.	and exploration □ Collaboration □ Communication □ Creative thinking □ Critical thinking □ Design thinking □ Design literacy □ Financial Literacy □ Interpersonal skills □ Job readiness □ Leadership □ Mindfulness □ Problem solving □ Professional skills □ Study Skills Expand Your Horizon □ Art □ Illustration and design equity □ Diversity and inclusion □ Giving back □ Philanthrophy □ Let's make something □ Media-audio and music □ Media-photos and videos □ Money Games □ Unconcious Bias
2	Google Career	1 year	Aspire For Her in partnership with	Here are the **5 specialization courses** that they

	Certificate Scholarship Program		Nasscom Foundation brings a fantastic opportunity called Google Career Certificate Scholarship Program, through which our students will get to **learn via professional training designed by Google** and get certified for absolutely **no cost**. Through this program, our students will not just get to upskill in in-demand industry skills, but also **gain a verified certificate** and stand a chance to **get placed in companies**.	offered - 1. Data Analytics 2. IT Support 3. IT Automation 4. UX Design 5. Project Management Students must select one of the five certification specializations, complete the modules, attempt quizzes and assignments, and then they can claim their Google certification.

This report encompasses a vivid depiction of the salient features of these courses and elucidates the profound impact they have had on our students' learning outcomes.

Through the confluence of industry giants Google and IBM, the AspireForHer courses have been a beacon of empowerment for our students, helping them transcend their potential and achieve greatness. The courses were structured meticulously, covering a wide range of topics, from cutting-edge technology to essential soft skills. The curriculum was tailored to suit the needs of our students, preparing them for the challenges that lie ahead in their professional lives.

The impact of these courses on our students' learning outcomes has been truly remarkable. They have not only enhanced their technical know-how but have also honed their communication and

leadership skills, instilling in them the confidence to become leaders in their chosen fields. The AspireForHer courses have indeed been a transformative experience for our students, equipping them with the necessary tools to realize their aspirations.

The AspireForHer courses have been a testament to the power of education, and I am confident that the knowledge gained from these courses will serve our students well in their future endeavors.

aspire FOR HER | NASSCOM® FOUNDATION

GOOGLE PROFESSIONAL CERTIFICATION

Soft Skill Training - How To Build Your Confidence

Speaker

Sharon D'Souza-Pretto

Certified Emotional Intelligence Facilitator
Relationship and Life Coach

6 June, 2022
6:00 PM

Learn how to stand out amidst the crowd as you prepare for jobs & internships

MISSION UPGRADE 2023 REPORT

Mission Upgrade 2023 –

For student development and betterment, college launched the activity offering free Certificate Course Programme. In align with UGC guidelines each course was designed for 30 hours i.e 15 days, 2 hours daily training.

Following courses were offered to the students –

- Digital Marketing
- Project Management
- Communication Skills

As college got major response for Digital Marketing, Project Management & Communication Skills other two courses were discontinued.

Assigned trainers designed their topics syllabus and bestowed hands-on training to the students. Training was commenced from 1st April to 15th April 2023.

Topics to be covered –

- A short but brief syllabus.
- More importance of practical
- Student physical engagement & participation
- Exam or Project based assessment.
- Certification.

Outcome of the Programme –

- Entire process can be well documented.
- Alumni engagement will commence of different self finance courses.
- Videos / Clips can be uploaded on our college's social media platform so that other Alumni can connect.
- Industrial tie-up will rise with relevant reasons, their logos can be utilized to showcase in our website as our partners.
- A strong positive message will float within the current students which will help for future admissions.

All participating students were awarded E – Certificate.

Vidya Vikas Education Society's

VIKAS COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to University of Mumbai

Kannamwar Nagar - 2 Vikhroli (East), Mumbai - 400083.

ORGANIZED BY

DEPARTMENT OF CAREER COUNSELING & PLACEMENT CELL

Vidya Vikas Education Society's

VIKAS COLLEGE OF ARTS, SCIENCE & COMMERCE

Affiliated to University of Mumbai

Kannamwar Nagar - 2 Vikhroli (East), Mumbai - 400083.

DEPARTMENT OF CAREER COUNSELING & PLACEMENT CELL

ORGANIZES

MISSION UPGRADE 2023

FREE SKILL BASED & CAREER ORIENTED

CERTIFICATE COURSES FOR STUDENTS

CERTIFICATE COURSE IN

SYLLABUS

CERTIFICATE COURSE IN ADVERTISING & PR

Duration 15 Days | 2 Hours Per Day

Entire Session Duration : 30 Hours

(20 Hours Theory & 10 Hours Practical)

Assessment : Project Based

SYLLABUS

Introduction to Project Management

Project Life Cycle & Initiation

Project Planning & Scope

Project Scheduling

Project Cost Estimation

Risk Analysis of Projects

Project Monitoring : Time & Cost Evaluation

Project Quality Management

Use of Project Management Software (MS Project).

Recapitulation :

- Lessons Learned
- Student Satisfaction Survey
- Project Assessment / Exam
- Certification.

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DEPARTMENT OF CAREER COUNSELING & PLACEMENT CELL

ORGANIZES

MISSION UPGRADE 2023

FREE SKILL BASED & CAREER ORIENTED CERTIFICATE COURSES FOR STUDENTS

CERTIFICATE COURSE IN

SYLLABUS

CERTIFICATE COURSE IN DIGITAL MARKETING

Duration 15 Days | 2 Hours Per Day

Entire Session Duration : 30 Hours

(10 Hours Theory & 20 Hours Practical)

Assessment : Project Based

SYLLABUS

Introduction of the digital marketing
Digital vs. Real Marketing
Digital Marketing Channels

Creating initial digital marketing plan
Content management
SWOT analysis
Target group analysis

EXERCISE: Define a target group (working in groups)

SEO Optimization
Writing the SEO content
Exercise: Writing the SEO content (working in groups)

Google AdWords- creating accounts
Google AdWords- types
Exercise: Google AdWords (working in groups)

Introduction to CRM
CRM platform
CRM models
Exercise: CRM strategy (working in groups)

Introduction of Social Media Marketing
Exercise: Social Media Marketing plan (working in groups)

Creating a Facebook page
Visual identity of a Facebook page
Types of publications
Exercise: Making a Facebook page (working in groups)

Business opportunities and Instagram options
Optimization of Instagram profiles
Integrating Instagram with a Web Site and other social networks
Keeping up with posts

Business tools on LinkedIn
Creating campaigns on LinkedIn
Analyzing visitation on LinkedIn

Creating business accounts on YouTube
YouTube Advertising
YouTube Analytics

Facebook Ads
Creating Facebook Ads
Ads Visibility

E-mail marketing
E-mail marketing plan
E-mail marketing campaign analysis
Keeping up with conversions

Digital Marketing Budgeting - resource planning - cost estimating - cost budgeting - cost control.

Recapitulation :

- Lessons Learned
- Student Satisfaction Survey
- Project Assessment
- Certification.

Unit-22: Time & Stress Management Identifying Time Wasters Time Management Tips Identifying Factors Responsible for Stress Stress Management Tips Test Preparation Tips.

Unit-23: Soft Skills for Leadership and Team Management Qualities of a Good Leader Leadership Styles Decision Making Intrapersonal skills Interpersonal skills Problem solving Critical thinking Negotiation skills.

Recapitulation :

- Lessons Learned
- Student Satisfaction Survey
- Project Assessment
- Certification.

Vidya Vikas Education Society's

VIKAS COLLEGE OF ARTS, SCIENCE & COMMERCE

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DEPARTMENT OF CAREER COUNSELING & PLACEMENT CELL

ORGANIZES

MISSION UPGRADE 2023

FREE SKILL BASED & CAREER ORIENTED CERTIFICATE COURSES FOR STUDENTS

CERTIFICATE COURSE IN

COMMUNICATION SKILLS

SYLLABUS

CERTIFICATE COURSE IN COMMUNICATION SKILLS

Duration 15 Days | 2 Hours Per Day

Entire Session Duration : 30 Hours

(20 Hours Theory & 10 Hours Practical)

Assessment : Project Based

SYLLABUS

CCS-1: ASPECTS OF COMMUNICATION

Unit-1: Communication: An Introduction Definition, Nature and Scope of Communication Importance and Purpose of Communication Process of Communication Types of Communication

Unit-2: Non-Verbal Communication Personal Appearance Gestures Postures Facial Expression Eye Contacts Body Language (Kinesics) Time language Silence Tips for improving Non-Verbal Communication.

Unit-3: Effective Communication Essentials of Effective Communication Communication Techniques Barriers to Communication.

Unit-4: Communication Network in an Organization-I Personal Communication Internal Operational Communication External Operational Communication.

Unit-5: Communication in English Age of Globalization and the Need for Communicating in English English as the First or Second language Uses of English in academic and non-academic situations in India.

CCS-2: VERBAL COMMUNICATION (ORAL-AURAL)

Unit-6: Listening Skills-I Purpose of Listening Listening to Conversation (Formal and Informal) Active Listening- an Effective Listening Skill Benefits of Effective Listening Barriers to Listening Listening to Announcements- (railway/ bus stations/ airport /sports announcement/ commentaries etc.)

Unit-7: Listening Skills-II Academic Listening (Listening to Lectures) Listening to Talks and Presentations Note Taking Tips.

Unit-8: Oral Communication Skills (Speaking Skills)-I Importance of Spoken English Status of Spoken English in India International Phonetic Alphabet(IPA) Symbols Spelling and Pronunciation

Unit-9: Oral Communication Skills-II(Communication in Context-I) Asking for and giving information Offering and responding to offers Requesting and responding to requests Congratulating people on their success Expressing condolences Asking questions and responding politely Apologizing and forgiving.

Unit-10: Oral Communication Skills-III (Communication in Context-II) Giving instructions Seeking and giving permission Expressing opinions(likes and dislikes) Agreeing and disagreeing Demanding explanations Asking for and giving advice and suggestions Expressing sympathy.

Unit-11: Reading Skills Purpose, Process, Methodologies Skimming and Scanning Levels of Reading Reading Comprehension Academic Reading Tips.

CCS-3: VERBAL COMMUNICATION (WRITTEN)

Unit-12: Effective Writing Skills-I Elements of Effective Writing (What is Writing? The Sentence, Phrases and Clauses Types of Sentences.

Unit-13: Effective Writing Skills-II Main Forms of Written Communication Paragraph Writing (Linkage and Cohesion) Letter Writing(formal and informal) Essay writing Notices.

Unit-14: Effective Writing Skills-III Summarising Précis Writing Note-making.

Unit-15: Understanding and Applying Vocabulary Words Often Confused-Pairs of words One Word Substitutes Synonyms and Antonyms Word Formation: Prefixes, Bases and Suffixes (Derivational & Inflectional).

Unit-16: Remedial English Grammar and Usage-I Articles Parts of Speech Tenses Modals.

Unit-17: Remedial English Grammar and Usage-II Prepositions and words followed by prepositions Concord (Agreement of the Verb with the Subject) Error Analysis(Correction of Errors in a given sentence - errors in the use of words - errors of indianisms - use of slang - errors in punctuation).

CCS-4: COMMUNICATION AS A SKILL FOR CAREER BUILDING

Unit-18: Preparing for a Career Identifying job openings Applying for a job Preparing Cover letters Preparing a CV/Resume and Effective Profiling.

Unit-19: Presentation Skills Preparing a PowerPoint Presentation Greeting and introducing Presenting a Paper Group Discussions Preparing for and Facing a Job Interview.

Unit-20: Business Communication Preparing Agenda and Minutes for Meetings Writing Notices and Memos Drafting an E-mail, Press Release Correspondence with Govt./Authorities, Office Orders, Enquiries and Replies).

Unit-21: Telephone Skills Basics of Telephone communication How to handle calls- telephone manners Leaving a message Greeting and Leave Taking over phone(etiquette).

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Dr. R. K. Patra
Principal

Hon'ble. Shri. P. M. Raut
Chairman. V. V. Edu. Society

vikascollegeprincipal@gmail.com

www.vikascollege.org

Date : 5th July 2019

Notice

Vikas College of Arts, Science & Commerce
Launch of Spoken Tutorial, IIT Bombay Add-On Courses

Dear Students,

We are thrilled to announce that Vikas College of Arts, Science & Commerce has signed a Memorandum of Understanding (MOU) with the esteemed Spoken Tutorial, project, an initiative under the National Mission on Education through Information and Communication Technology, launched by the Ministry of Education, Govt of India. This collaboration brings a wealth of opportunities to enhance your IT literacy and employment potential through the use of free and open-source software (FOSS)

About the Spoken Tutorial Project:

The Spoken Tutorial project is dedicated to promoting IT literacy and improving employment prospects for learners across India by leveraging FOSS. It offers a series of 10-minute audio-video tutorials, using the screen cast methodology for a focused and immersive learning experience. These tutorials are available in all Indian languages and can be accessed both online and offline, making them an invaluable resource for all learners.

Courses Offered:

We are excited to offer the following popular open-source ICT tools through the Spoken Tutorial project:

- Python 3.4.3
- Programming Software in C
- Programming Software in C++
- Joomla
- Java
- MySQL & PHP
- Java Business Application and PHP & MySQL
- Front Accounting

Benefits of Participating:

- Gain specialized knowledge and skills in essential ICT areas.
- Enhance your resume and increase your employability.
- Learn at your own pace with easily accessible tutorials.
- Receive certification upon successful completion of the course.

How to Register:

1. Fill out the registration form for the desired course posted in the WhatsApp group.

Registration Deadline: 15th July 2019

We encourage all students to take advantage of these courses to enhance their skills and career prospects. For more information, please contact the course coordinator at [email/phone number] or visit the administration office.

Let's seize this opportunity to learn and grow together!

Prof. Seema Rahul
Add on course Co-ordinator

5st July 2019

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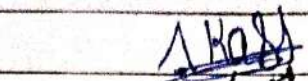
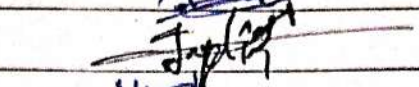
FYBSC	
SYBSC	
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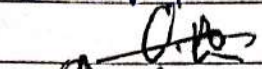
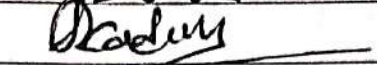
FYBA	
SYBA	
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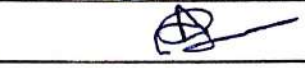
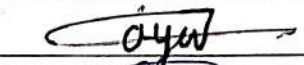
FYBCOM	
SYBCOM	
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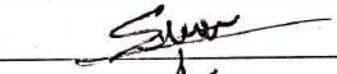
TYBSCIT	
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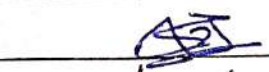
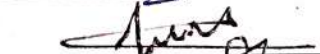
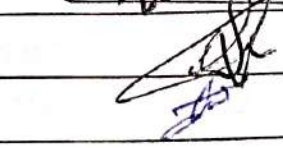
SYBMS	
TYBMS	
FYBAF	
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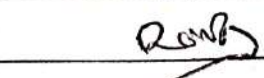
TYBAF	
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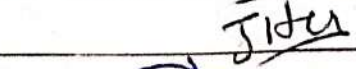
SYBSC BIOTECH	
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Hon'ble. Shri. P. M. Raut
Chairman. V. V. Edu. Society

vikascollegeprincipal@gmail.com

www.vikascollege.org

Date : 13th July 2021

Notice
Vikas College of Arts, Science & Commerce

Enrollment Open for Add-On Courses in Collaboration with Excel R, Infosys Springboard, Spoken Tutorial IIT Bombay, and AspireForHer

Dear Students,
We are excited to announce that Vikas College of Arts, Science & Commerce is now offering a series of innovative add-on courses in collaboration with renowned organizations: Excel R, Spoken Tutorial IIT Bombay, and AspireForHer. These courses are designed to provide you with advanced skills and knowledge, enhancing your academic and professional profile.

Details of the Add-On Courses:

- **Organizations Involved:** Excel R, Spoken Tutorial IIT Bombay, Aspire ForHer
- **Mode:** Online
- **Fees:**Free of Cost
- **Registration Deadline:**20th July 2021

Benefits of the Add-On Courses:

- Gain industry-relevant skills and certifications.
- Enhance your employability with specialized training.
- Access learning materials from leading educational and industry experts.
- Opportunities for practical experience and hands-on projects.

How to Register:

1. Fill out the registration form for the desired course posted in the WhatsApp group.

Registration Deadline:23rd July 2021
We encourage all students to take full advantage of these courses to enhance their skills and career prospects. For more information, please contact the Add-on course coordinator.
Don't miss out on this unique opportunity to learn from the best and pave the way for a successful future!
Best regards,

Prof. Seema Rahul
Add on course Co-ordinator

13st July 2021

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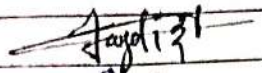
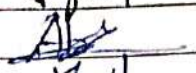
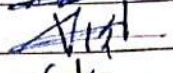
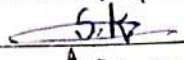
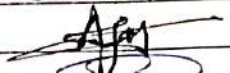
FYBSC	
SYBSC	
TYBSC	
FYBA	
SYBA	
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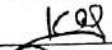
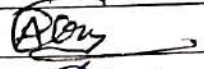
FYBCOM	
SYBCOM	
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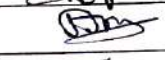
SYBSCIT	
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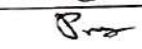
FYBSCCS	
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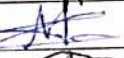
FYBMS	
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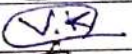
TYBMS	
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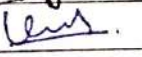
SYBAF	
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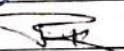
SYBSC BIOTECH	
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Date : 21st July 2022

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Details of the Add-On Courses:

- **Organizations Involved:** Excel R, Infosys Springboard, Spoken Tutorial IIT Bombay, Aspire ForHer
- **Mode:** Online
- **Fees:** Free of Cost
- **Registration Deadline:** 30th July 2022

Benefits of the Add-On Courses:

- Gain industry-relevant skills and certifications.
- Enhance your employability with specialized training.
- Access learning materials from leading educational and industry experts.
- Opportunities for practical experience and hands-on projects.

How to Register:

1. Fill out the registration form for the desired course posted in the WhatsApp group.

Registration Deadline: 30th July 2022

We encourage all students to take full advantage of these courses to enhance their skills and career prospects. For more information, please contact the Add-on course coordinator.
Don't miss out on this unique opportunity to learn from the best and pave the way for a successful future!
Best regards,

Prof. Seema Rahul
Add on course Co-ordinator

21st July 2022

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