

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Vidya Vikas Education Society's
VIKAS NIGHT COLLEGE OF ARTS, SCIENCE & COMMERCE

1.2 Address Line 1

VIKAS HIGH SCHOOL MARG, KANNAMWAR NAGAR- 2

Address Line 2

VIKHROLI (EAST)

City/Town

MUMBAI

State

MAHARASHTRA

Pin Code

400083

Institution e-mail address

vikascollegeprincipal@gmail.com

Contact Nos.

022-25783540, 022-25784267

Name of the Head of the Institution:

PRIN. (DR.) RANJAN KUMAR PATRA

Tel. No. with STD Code:

022-25783540

Mobile:

9892299780

Name of the IQAC Co-ordinator:

MR. SANTOSHKUMAR M. OJHA

Mobile:

8452898452

IQAC e-mail address:

vikascollegeprincipal@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

15132

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/63/RAR/30 dated 23-03-2013

1.5 Website address:

www.vikascollege.org

Web-link of the AQAR:

http://www.vikascollege.org/IQAC/iqca_pdf/2014_15pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	NA	2005	5 Years
2	2 nd Cycle	A	3.15	2013	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

27/06/2005

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR_____2012-13 Submitted to NAAC on 28/09/2013
- ii. AQAR_____2013-14 Submitted to NAAC on 30/09/2014
- iii. AQAR_____ (DD/MM/YYYY)
- iv. AQAR_____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

VOCATIONAL COURSES (B.VOC.)

1.12 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF MUMBAI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="15"/>

2.10 No. of IQAC meetings held : -

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Use of ICT in Higher Educational Institutions
2. How to write a Research Article
3. One day workshop on Story, Screenplay and Dialogue Writing for Films and Television.

2.14 Significant Activities and contributions made by IQAC

1. Initiate faculty members and students for research work
2. Establishment of Staff Academy

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.Promote research among faculty Members. 2. Promote research among students. 3. Establishment of Staff Academy	1. Nine faculty members have been registered for Ph.D. 2. Project work is with 40% weightage in the Curriculum at PG. Level and the Science Association has promoted in-house project work. 3. Faculty members got a good platform to share their Knowledge.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- The Management appreciated the promotion of research activities among the faculty members and students and made budgetary provision in the college budget to promote research activities.
- The Management appreciated the formation and functioning of Staff Academy.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	05	00	05	00
UG	08	02	06	02
PG Diploma	00	00	00	00
Advanced Diploma	00	02	00	02
Diploma	00	02	00	02
Certificate	00	00	00	00
Others	00	00	00	00
Total	13	06	11	06
Interdisciplinary	05	02	00	03
Innovative	00	02	00	02

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	19
Trimester	00
Annual	00

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus of B.Com (Accounting & Finance) and B.M.S. was revised and restructured by University of Mumbai

1.5 Any new Department/Centre introduced during the year. If yes, give details.

From the academic year 2014-15, the college has started two vocational Diploma, Advanced Diploma and Degree courses, i.e. B.Voc.(Medical Laboratory Technology) and B.Voc. (Media Production) under the Department of Vocational Studies.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	09	06	01	00

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
86	05	06	00	01	00	00	00	93	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

14

00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	17	01
Presented papers	03	08	01
Resource Persons	NIL	02	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Project based Learning, Interactive Method and computer assisted Learning is adopted.

2.7 Total No. of actual teaching days during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding & Photocopy

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

07

01

02

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com.	342	04	21	185	---	61.4%
B.M.S.	46	---	04	16	---	43.5%
B.Com (Acc & Fin)	35	04	18	13	---	97.1%
B.A.	44	---	--	07	09	36.4%
B.Sc.	26	01	04	08	01	53.8%
B.Sc (Bio-tech)	47	---	02	09	10	44.7%
B.Sc (IT)	125	04	19	51	---	59.2%
B.Sc.(Comp. Sci)	17	---	02	03	---	29.4%
M.Com.	21	---	03	14	01	85.7%
M.Sc (Chemistry)	08	---	01	05	---	75%
M.Sc (IT)	12	---	04	08	---	100.0%
M.Sc. (Bio-tech)	09	---	03	04	---	77.8%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The college has an Academic Review Committee functioning under the IQAC, which Constantly monitoring and reviewing the academic progress of the college.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00

Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	01
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	42	02	NIL	02
Technical Staff	09	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

* Special fund is sanctioned in the college budget for research activities.

*Two in-house and one Local Level workshops were conducted on different aspects of Research Methodology

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	125000	140000	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	01	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	02	00
Non-Peer Review Journals	00	00	00
e-Journals	05	02	00
Conference proceedings	00	01	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	N.A.	N.A.	00	00
Minor Projects	N.A.	N.A.	00	00
Interdisciplinary Projects	N.A.	N.A.	00	00
Industry sponsored	N.A.	N.A.	00	00
Projects sponsored by the University/ College	N.A.	N.A.	00	00
Students research projects <i>(other than compulsory by the University)</i>	N.A.	N.A.	00	00
Any other(Specify)	N.A.	N.A.	00	00
Total	---	---	00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	00	01	00	01	01
Sponsoring agencies	N.A.	College	N.A.	College	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency	NIL	From Management of University/College	5, 00,000
Total	5, 00,000		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01
00

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	00	SRF	00	Project Fellows	00	Any other	00
-----	----	-----	----	-----------------	----	-----------	----

3.21 No. of students Participated in NSS events:

University level	250	State level	00
National level	00	International level	00

3.22 No. of students participated in NCC events:

University level	00	State level	00
National level	00	International level	00

3.23 No. of Awards won in NSS:

University level	01	State level	00
National level	00	International level	00

3.24 No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25 No. of Extension activities organized

University forum	01	College forum	02		
NCC	00	NSS	19	Any other	NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Free medical advice for the students, parents and teachers.
- Blood Donation and Health Check up Camp.
- Youth for Rural Development Camp.
- Swacha Bharat Abhiyan
- Traffic control during Ganapati immersion.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in acres)	2.98	00	00	2.98
Class rooms	26	00	00	26
Laboratories	09	05	UGC and College	14
Seminar Halls	01	01	College	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	02	UGC	02
Value of the equipment purchased during the year (Rs. in Lakhs)	00	Rs.5.38 Lakhs	UGC	Rs.5.38 Lakhs
Others	00	Rs. 30.88 Lakh	UGC and College	Rs. 30.88 Lakh

4.2 Computerization of administration and library

- The operation of college administration and library as semi-computerized.
- LAN connection of computers within the campus.
- SOUL software is installed in the library computers.
- E-journal facility through INFLIBNET – NLIST programme.
- Way2sms mode of communication to students.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15683	2967639	3032	444433	18715	3412072
Reference Books	15359	3286003	1018	582761	16377	3868764
e-Books	00	00	97000	5000	97000	5000
Journals	46	109531	05	59009	51	168540
e-Journals	3578	15000	2422	00	6000	15000
Digital Database	01	5000	00	00	01	5000
CD & Video	80	19875	100	00	180	19875
Others (specify)	00	00	00	00	00	00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	187	145	187	00	00	14	18	10
Added	26	10	26	00	00	10	00	06
Total	213	155	213	00	00	24	18	16

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- In house training programmers were conducted by the faculty members from the Department of Computer Science at regular intervals.
- In-house training programme on “Use of E-resources” was conducted by the Library staff for staff and students to facilitate learning and research skill.
- Students are allowed to use internet in Library and faculty members are availing the same facility in their departments.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.60
ii) Campus Infrastructure and facilities	10.47
iii) Equipments	3.79
iv) Others	0.44
Total:	15.30

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

* Career counseling workshops were conducted.

* Remedial coaching is in progress for SC, ST, Minority students and for slow learners.

* Class teacher system is in operation to minimize the communication gap between Students and teachers.

5.2 Efforts made by the institution for tracking the progression

* The system of continuous monitoring of individual and departmental performance and feedback for improvement is introduced.

* Periodical review of growth on post accreditation period and an MIS system was introduced by the Management.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2791	147	00	00

(b) No. of students outside the state

18

(c) No. of international students

NIL

<i>Men</i>	No	%	<i>Women</i>	No	%
	1965	67		973	33

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1649	594	106	453	01	2803	1668	685	13	572	01	2938

Demand ratio 1:1.5

Dropout % - 0%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Entry Level coaching classes were conducted under the UGC funding scheme.

No. of students beneficiaries

98

5.5 No. of students qualified in these examinations

NET

00

SET/SLET

00

GATE

00

CAT

00

IAS/IPS etc

00

State PSC

00

UPSC

00

Others

00

5.6 Details of student counselling and career guidance

* Mrs. Vrushali Gokhale, M.A. (Psychology) a professional counselor has been appointed as a full time counselor. She has conducted several interactive sessions with students in various aspects.

* The college has organized two career guidance programmes.

No. of students benefitted

223

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
28	102	33	03

5.8 Details of gender sensitization programmes

The Women Development Cell has conducted one programme on gender sensitization during the year.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	01	Rs.50000
Financial support from government	435	Rs.5758435
Financial support from other sources	04	Rs.6800
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ____NIL____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: To be an accredited autonomous, and proactive centre for excellence, combining knowledge with innovation leading to an all round development of students, especially belong to the weaker sections of the Society in their chosen area of specialisation.

MISSION: To reflect the vibration of social aspirations in education.

6.2 Does the Institution has a Management Information System

YES: The college has a MIS system relates to student admission, Student records, Finance and Routine Administration.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Introduction of value based career oriented programmes at Diploma, Advanced Diploma and Degree Level i.e. B.Voc. (Medical Laboratory Technology) and B.Voc. (Media Production)
- Independent Board of studies for design and development of syllabus of B.Voc. Courses as per UGC norms.

6.3.2 Teaching and Learning

A transparent admission system, College Academic Calendar, Department wise teaching plan and feedback, Remedial coaching, mentor system, and use of ICT.

6.3.3 Examination and Evaluation

Semester Examination system with 25% and 40% weightage on internal assessment in UG and PG Examination respectively, Case Study, and Project Evaluation as per the examination rules of University of Mumbai.

6.3.4 Research and Development

- *Applied for establishment of Research Centre (Ph.D. in Commerce) and awaiting for permission from University of Mumbai.
- *Regular discussion and workshops on research orientation.
- *Budgetary provision for research and development in the college budget.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Automation of the library system, Wi-Fi Internet connection, E-Journals, Way-2 SMS mode for staff and students, INFLIBNET connectivity to individual staff, and use of LCD projectors in the class rooms.

6.3.6 Human Resource Management

*Financial aid to Teaching Faculty for research work.
 *Loan facility from Employee's Co-op Credit Society.
 *Preference to pass-out and deserving student to join as faculty and staff after acquiring required qualifications.

6.3.7 Faculty and Staff recruitment

Preference is given to our deserving and pass-out students during faculty and staff recruitment.

6.3.8 Industry Interaction / Collaboration

- Interaction and collaboration with industry for industrial visit, student's project work, workshops, placement, and funded research projects.
- B.Voc. (Medical Laboratory Technology) and B.Voc. (Media Production) both courses are in collaboration with Industrial partners.

6.3.9 Admission of Students

- Help Desk is setup for guiding, counselling and providing admission related information to the students.

6.4 Welfare Schemes for

Teaching	Employee's Co-operative Credit Society. Free medical Advisory Centre
Non teaching	Employer's Co-operative Credit Society. Free medical Advisory Centre
Students	* Free medical Advisory Centre * Instalment facilities on payment of fees *Students group insurance Scheme with Oriental Insurance Co. *Book Bank Scheme for EBC students

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO 9001:2008 Certification By RINA services S.P.A. Jenova, Italy	No	NA
Administrative	Yes	ISO 9001:2008 Certification By RINA services S.P.A. Jenova, Italy	No	NA

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

*Formally established Alumni Association.
*Formal meeting with the alumni twice a year for Annual plans.
*Informal interaction with and support from alumni, when and where required.

6.12 Activities and support from the Parent – Teacher Association

* Formally established Parent – Teacher Association.
* Formal meeting once in each term (twice in a year).
* Informal interaction of parents with class teachers, when and where required.

6.13 Development programmes for support staff

- * Encouraging them to pursue higher education by providing financial support and Concession in duty hours.
- * Preference in taking admission in courses conducted by the institution.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- * Garbage free campus with installation of an eco-friendly garbage collection box in Collaboration with “STREE MUKTI SANGATHAN” an NGO.
- * Zero plastic campus.
- * Use of dust-free chalks.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- * Promoted research environment among staff and students
- * Student with economically poor background are permitted to take admission by paying fees in instalment.
- * The University Examination forms of the students are verified by the senior member of examination committee before submission to ensure accuracy and to minimize future complications in examination and result.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- * The college has applied for the Research Centre (Ph.D. in Commerce) to University of Mumbai.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- * Instalment facilities to the students on payment of college fees.
- * Group Book Bank Scheme.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- * Tree Plantation by the NSS unit in the campus and in rural camp at Vangani, Dist- Thane, Maharashtra
- * Swacchata Abhiyan during rural camp at Vangani Village

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

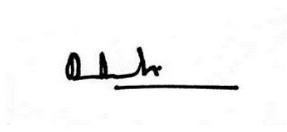
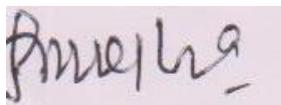
- *We are an oldest and biggest Night College having more than 4000 student intake capacity.
- *Because of our social goodwill, even it is a Night College, we have good strength of (35 % to 40%) are girl students.
- *It is one among six B. Voc. Colleges of University of Mumbai, approved by the UGC.
- *Imparting higher education to the economical poor section of the society, with the concept of “Learning while earning” is the motto of our college

8. Plans of institution for next year

- * To start Research Centre (Ph.D. in Commerce)
- * To start new professional career oriented programme B.Com (Banking & Insurance)
- * To promote Research environment in the college.
- * To foster skill development among the staff.
- * To develop student’s portal and to make online study material available to students.
- * To strengthen alumni association and to develop a mentoring system in specialized skill based areas.
- *To conduct NAAC sponsored seminar on “Enhancement of quality in higher education”.

Name Mr. Santosh M.Ojha

Name Dr. Ranjan K. Patra



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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Vidya Vikas Education Society's
VIKAS NIGHT COLLEGE OF ARTS, SCIENCE & COMMERCE,
VIKHROLI.
ANNUAL ACADEMIC CALENDER
ACADEMIC YEAR 2014-2015

1.	College Re-opening	09 th June, 2014
2.	First Term Lecture Start S.Y.& T.Y. Classes	11 th June, 2014
3.	ISO Audit	22 nd June to 30 th June, 2014
4.	First Term Lecture Start M.Com.-II First Term Lecture Start M.Sc.-II	5 th July, 2014 5 th August, 2014
5.	First Term Lecture Start F.Y. Classes	07 th July, 2014
6.	First Term Lecture Start M.Com.-I First Term Lecture Start M.Sc.-I	1 st August, 2014 1 st August, 2014
7.	Celebration of Rajarshee Chatrapati Sahu Maharaj Jayanti (Rastrya Samajik Nyay Din)	26 th June, 2014
8.	Induction Programme for F.Y. Classes	18 th July, 2014
9.	Meeting of Student Council	2 nd August, 2014
10.	IQAC Meeting	5 th August, 2014
11.	Meeting of Parent Teacher association	9 th August, 2014
12.	Celebration of Independence Day	15 th August, 2014
13.	Internal Class Tests (1 st Term)	23 rd , 26 th , 27 th August, 2014
14.	Celebration of Teachers Day & Felicitation of Meritorious Teachers and Students	5 th September, 2014
15.	Meeting of Student Council	6 th September 2014
16.	Meeting of Parent Teacher Association	13 th September, 2014
17.	Last Instructional Day of First Term Semester	24 th September, 2014
18.	Expert Guidance Lecture Series (T.Y. Classes)	23 rd September to 30 th September, 2014
19.	Celebration of Gandhi Jayanti	2 nd October, 2014
20.	First Term / Semester Examination (S.Y Classes) (F.Y Classes)	26 th September, 2014 08 th October, 2014

21.	Paper Assessment & Moderation	30 th September, 2014 to 25 th October, 2014
22.	Local Managing Committee Meeting	16 th October,2014
23.	Term End Staff Meeting	17 th October, 2014
24.	Alumni Association Meeting	19 th October,2014
25.	University Examination of Second half of 2014	Oct./Nov./Dec.,2014
26.	Diwali Vacation	18 th October, 2014 to 09 th November, 2014
27.	Second Term Lecture Start	10 th November, 2014
28.	Declaration of First Term result	11 th November, 2014
29.	Meeting of Student council	15 st November, 2014
30.	College Days	22 nd , 29 th , November, 6 th , 13 th , December, 2014
31.	Meeting of Parent Teacher Association	13 th December, 2014
32.	Study Tour	8 th , 9 th December, 2014
33.	Seminar / Conference/ Workshop - 1	08 th to 13 th December, 2014
34.	College Cultural Festival – (Jallos) and Funfair	16 th and 17 th December, 2014
35.	College Annual Sports	22 nd , 23 rd , 24 th , December, 2014
36.	Winter Vacation	25 th December 2014 to 1 st January, 2015
37.	NSS Camp	23 rd December 2014 to 29 th December, 2014
38.	Seminar / Conference / Workshop	3 rd , January, 2015
39.	Meeting of Student Council	10 th January, 2015
40.	Blood Donation Camp	16 th January, 2015
41.	Internal class Test(2 nd Term)	19 th , 20 th , 21 st January, 2015
42.	Meeting of Parent Teacher Association	23 rd January, 2015
43.	Intercollegiate fest "Prambh"	24 th January, 2015
44.	Celebration of Republic Day	26 th January, 2015

45.	Local Managing Committee Meeting	27 th January,2015
46.	Celebration of Marathi Raj Bhasha Din	27 th February , 2015
47.	Celebration of National Science Day	28 th February, 2015
48.	Expert Guidance Lecture Series (T.Y. Classes)	2 nd March 2015 to 10 th March, 2015
49.	Last Instructional Day of Second Term / Semester	28 th February, 2015
50.	Second Term/ Semester Examination	2 nd March 2015 to 20 th March, 2015
51.	Paper Assessment & Moderation	6 th March 2015 to 27 th March, 2015
52.	Result Declaration & Mark Sheet Distribution	8 th April, 2015
53.	Additional Examination(1 st and 3 rd Semester)	13 th April 2015 to 23 rd April, 2015
54.	Admission (S.Y. & T.Y. classes) First Round	15 th April 2015 to 18 th April, 2015
55.	IQAC Meeting	15 th April,2015
56.	NAAC Sponsored One day Seminar on “Quality Enhancement in Higher Education”	18 th April, 2015
57.	Additional Examination(2 nd and 4 th Semester)	25 th April, 2015 to 2 nd May, 2015
58.	Term End Staff Meeting	30 th April, 2015
59.	Additional Examination Result	11 th May, 2015
60.	Admission (S.Y., T.Y. classes) Second Round	11 th May 2015 to 14 th May, 2015
61.	Celebration of Maharashtra Day	1 st May, 2015
62.	University Examination of First Half of 2015	March/April/May, 2015
63.	Alumni Association Meeting	3 rd May,2015
64.	Summer Vacation	1 st May 2015 to 6 th June,2015

Note: All the dates are tentative, subject to alterations and modifications.

Copy to:

- 1] The Secretary, V.V. Education Society.
- 2] Prof. Shaji Mathew, Vice-Principal.
- 3] Prof. V.V.Mulay Vice-Principal
- 4] All HODs.
- 5] Office Superintendent.

BEST PRACTICE NO. 1

1. Title of the Practice

INSTALLMENT FACILITIES TO THE STUDENTS ON PAYMENT OF COLLEGE FEES

2. Goal

Help to provide education to the underprivileged classes and serving students to bring social reformation.

3. The Context

- A majority of our students are from very economically poor background.
- Mostly, they are the children (first generation learners) of slum dwellers, daily workers, house maids and the people doing odd jobs.
- The annual colleges fees of the aided courses are around Rs. 5000 and of the unaided courses are around Rs. 20000, which is beyond their capacity to pay at a time.
- Though the college is not financially rich to provide financial concession to them, but has planned to help them in the form of encouraging them to continue higher education by paying annual college fee on easy instalments.

4. The Practice

- Usually a notice is displayed on the main gate to inform the students that they may approach the principal along with their parent, for instalment payment facility.
- On meeting the students and the parent, the principal judge and take the decision on case-to-case basis.
- Applications of students are considered and they are allowed to pay the fees in planned and easy instalments.
- The college borrows the required fund from the College Management to pay the share of fees of the said students to different agencies concerned.
- On collection of the instalments from the students, the college repays the amount borrowed to the management.

5. Evidence of Success

During the academic year 2014-2015 the total number of student benefited from this practice is as:

Art Section (Aided)	-	11 Students
Commerce Section (Aided)	-	45 Students
Self Finance Section	-	42 Students
Total	-	98 Students

6. Problems Encountered and Resonances Required

- In some cases, the college faced problems on recovery of instalments.
- Limitation of the financial resources of the college is a matter of limitation to enhance the coverage of the system.

7. Notice (Optional)

The Management of the college is strongly supporting the practice and has assured to enhance its support to achieve the goal.

8. Contact Detail

Name of the Principal: Dr. R. K. Patra

Name of the Institution: Vidya Vikas Education Society's Vikas Night
College of Arts, Science & Commerce

Accredited Status: Reaccredited Grade – A with CGPA 3.15

Work Phone: 022-25783540, 022-25784267 Fax: 022-25796196

Website: www.vikascollege.org E-mail: vikascollegeprincipal@gmail.com

Mobile: 09892299780

BEST PRACTICE NO. 2

1. Title of the Practice

GROUP BOOK BANK SCHEME

2. Goal

To extent support the economically poor students for higher education.

3. The Context

- The Group Book Scheme is a special book bank scheme of the college to provide books and study materials to economically poor students, on annual lending basis, at free of cost.
- The scheme is function along with the regular University Book Bank scheme.
- The books under this scheme are purchased from the special funds sectioned by the Management and books donated by the teachers and well-wishers.

4. The Practice

- At the beginning of the academic year, a notice is circulated to invite applications from the groups of two economically poor students, those who want to avail the benefits the scheme.
- Applications are scrutinized on the basis of need of the group and availability of books.
- The selected groups are allowed to borrow a full set of books, as per their curriculum, for a period of full term for home study.
- Both the partner of a group has to exchange the book among each other mutually, as per their requirements.
- They have to return the books at the end of the term.

5. Evidence of Success

During the academic year 2014-2015 the total number of student benefited from this scheme are:

- Total books in the scheme:2092
- No. of student benefited: 357

6. Problems Encounter and Resonances Required

Financial constraint is a factor of limitation to expend the coverage of this scheme.

7. Notice (Optional)

The college is associating to same selected Alumni to enhance their support to the scheme.

8. Contact Detail

Name of the Principal: Dr. R. K. Patra

Name of the Institution: Vidya Vikas Education Society's Vikas Night
College of Arts, Science & Commerce

Accredited Status: Reaccredited Grade – A with CGPA 3.15

Work Phone: 022-25783540, 022-25784267 Fax: 022-25796196

Website: www.vikascollege.org E-mail: vikascollegeprincipal@gmail.com

Mobile: 09892299780

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
INFLIBNET	-	Information and Library Network Centre
N-LIST	-	National Library and Information Services Infrastructure for Scholarly Content
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
