

Peer Team Report

on

Institutional Re-Accreditation

of

Vikas Night College of Arts, Science & Commerce

Vikas High School Marg, Kannamwar Nagar-2,
Vikhroli (East), Mumbai- 400083 (Maharashtra)

Dates of Visit

25th, 26th & 27th February, 2013

Submitted

to

National Assessment and Accreditation Council

P.O. Box No. 1075, Nagarbhavi, Bangalore - 560072.

PEER TEAM REPORT ON
Institutional Reaccreditation of
VIKAS NIGHT COLLEGE OF ARTS, SCIENCE & COMMERCE

Place: **Vikhroli (Mumbai)**

State: **Maharashtra**

Section I: GENERAL	Information
1.1 Name & Address of the Institution:	Vikas Night College of Arts, Science, commerce, Kannamwar Nagar-2, Vikhroli (East) Mumbai, 400083
1.2 Year of Establishment:	1986
1.3 Current Academic Activities at the Institution (Numbers)	
• Faculties/Schools:	03
• Departments/Centres:	16
• Programmes/Courses offered:	13
• Permanent Faculty Members:	12
• Permanent Support Staff:	53
• Students:	2783
1.4 Three major feature in the institutional context (As perceived by the Peer team)	<ul style="list-style-type: none"> • Setting up the best example of “earn while learn” by catering education to socio-economically deprived working sections. • Dedicated faculty • The college is covered under 2(f) and 12(b) of UGC
1.5 Dates of visit of Peer Team (A detailed visit schedule may be included as Annexure)	February 25 to 27, 2013
1.6 Composition of the Peer team which undertook the on-site visit:	
Chairperson	Prof. A. K. Mittal
Member Coordinator	Dr. P. A. Fathima
Member	Prof. Arvind
NAAC Officer:	Dr. Jagannath Patil

Arvind

SECTION II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on Key-Aspects

(Please limit to three major ones for each and use telephonic language (It is not necessary to indicate all the three bullets each time; write only the relevant ones))

2.1 CURRICULAR ASPECTS

2.1.1 Curricular Design and Development

- Curriculum designed by University of Mumbai
- Courses are offered according to the demands of the society.
- Academic programmes are in line with the institutional goals and objectives like education to under privileged classes, promote creating and career oriented learning by synthesizing conventional and modern education.

2.1.2 Academic flexibility

- Flexibility offered in core options, elective options and to move from one discipline to another, helps the students to move according to the market trends.
- The college offers 2 UG aided, 6 UG and 5 PG self-financed and certificate courses.
- Distance Education Centers of YCMOU (Yashwantrao Maharashtra Open University) & TMU (Tilak Maharashtra University)

2.1.3 Feedback on Curriculum

- Feedback is received from students, informal feedback received from alumni, parents and other stake holders.
- Feedback received from the students is analysed by the Feedback Analysis Committee and then forwarded to the department concerned.
- A well-structured method of receiving and analyzing feedback from all the stakeholders is in place.

2.1.4 Curriculum Update

- The curriculum is updated every three years as per the University norms.
- Thrust is on core values of NAAC like fostering global competencies.
- Some senior faculty members are in the Curriculum Development Committee of the University.

2.1.5 Best Practices in Curricular Aspects

- Post Accreditation 5 UG and 5 PG job oriented courses under self-financed scheme were introduced.
- Distance Education Centres of YCMOU, Nashik and TMU, Pune offering MBA and MCA exists.

2.2 TEACHING AND LEARNING EVALUATION

2.2.1 Admission Process and Student Profile

- Admission available to all applicants with proper consideration for reservation principles and guidelines of the University of Mumbai.
- Admission process is transparent and is given due

<p>2.2.2 Catering to the Diverse Needs</p>	<p>publicity.</p> <ul style="list-style-type: none"> • Being the largest night college in Mumbai, it provides educational opportunities to those who are already working in diverse walks of life. • The college has adopted informal system of catering to the needs of advanced and slow learners. • Remedial classes, tutorial systems, question banks etc for slow learners and internet facility for advanced learners. • Facilities for disabled students and visually challenged students exist.
<p>2.2.3 Teaching –Learning Process</p>	<ul style="list-style-type: none"> • Academic calendar is prepared and implemented effectively as per the University requirements. • Teaching learning process is primarily by lecture method, however other methods like interactive method, project based learning, computer assisted learning etc.. are also encouraged. • Some teachers are using low cost innovative methods to impart instructions.
<p>2.2.4 Teacher Quality</p>	<ul style="list-style-type: none"> • Teachers are recruited as per the Government and University norms. • Attempts are made at encouraging professional development of teachers. • 7 Ph.D., 13 M. Phil, 3 NET, 2 SET and 11 registered for Ph.D. faculty members. • Faculty have attended 81 seminars (International, National & State) and presented papers.
<p>2.2.5 Evaluation Process and Reforms</p>	<ul style="list-style-type: none"> • Semester examination system is adopted as per University norms. • College conducts Ist and IInd year examination on their own as per the University norms. • Systematic student evaluation/continuous assessment through class tests/ assignments and remedial teaching is done.
<p>2.2.6 Best Practices in Teaching-learning and Evaluation</p>	<ul style="list-style-type: none"> • Teachers are dedicated and motivated. • Student Teacher interface at multiple levels ensures good student centered teaching learning. • Question banks, book banks, in-house monthly newsletter and innovative value added courses in each department.
<p>2.3 Research Consultancy and Extension</p>	
<p>2.3.1 Promotion of Research</p>	<ul style="list-style-type: none"> • Although research culture is being encouraged since last accreditation, it needs to be further strengthened through financial and infrastructural support. • The college has constituted a Research Promotion wing

<p>2.3.2 Research and Publication Output</p> <p>2.3.3 Consultancy</p> <p>2.3.4 Extension Activities</p> <p>2.3.5 Collaborations</p> <p>2.3.6 Best Practices in Research, Consultancy and Extension</p>	<p>to monitor and promote research activities.</p> <ul style="list-style-type: none"> • Separate Budget allocation for research. • 7 teachers have completed Ph.D. and 11 teachers have registered for Ph.D. • 30 articles (7 International, 6 National and 17 others have been published by the faculty. • A good number of faculty members have made presentations in conferences and seminars and have contributed to the corresponding proceedings. • I.T., Commerce and accounts departments have some consultancy services to community/public. • Active involvement in social activities, 3 NSS units, Redribbon club active. • Students have been visiting slum areas to help the community. • They organized the largest blood donation camp in Mumbai. • Formal collaboration efforts for academic growth and professional development is yet to be established. • Commerce department has strong linkage/ties with local banks/industry for internships and practical experience for students. • A few national/state level seminars, workshops, special lectures, faculty development programmes were organized by the college.
<p>2.4 INFRA STRUCTURE AND LEARNING RESOURCES</p>	
<p>2.4.1 Physical Facilities for Learning</p> <p>2.4.2 Maintenance of Infrastructure</p>	<ul style="list-style-type: none"> • The campus is located in urban area with 2.98 acres of land. • Main building with four stories has adequate space. • The college has good classrooms, reasonably equipped labs, good computers labs. • There are three play grounds with adequate space and facilities. • Facility for indoor games also exists. • A women self-help group is running a canteen in the college. • The infrastructure is well maintained through and AMC. • A full time technician and two electricians are in the campus.

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2.4.3 Library as a Learning Resource	<ul style="list-style-type: none"> • The college library is semi-automated and has 27784 books, 75 Journals and magazines. • INFLIBNET facility is available in the college to browse the research journals. • Reprography facility is available in the library.
2.4.4 ICT as Learning Resources	<ul style="list-style-type: none"> • A total of 187 computers are available in the college. • There are five computer labs with 87 terminals with LAN and Central Server facility. • All the departments, library, labs have computer terminals. • LCD projectors are available for slide based instruction. • College has its own website with adequate information about the courses.
2.4.5 Other Facilities	<ul style="list-style-type: none"> • Common room for boys and girls exists. • Good Canteen facility available. • Health Centre exists in the college which provides free medical advice and counseling. • Drinking water facility with water purifier and coolers are available. • Cooperative Society is also functional for the benefit of staff and faculty. • CC TV cameras for security.
2.4.6 Best Practices in the development of Infrastructure and Learning Resources	<ul style="list-style-type: none"> • Optimum use of classrooms and other infrastructural facilities. • Availability of use of modern teaching aids in addition to conventional class room teaching. • Big play grounds for co-curricular activities. • Auditorium for cultural activities exists.
2.5 STUDENT SUPPORT AND PROGRESSION	
2.5.1 Student Progression	<ul style="list-style-type: none"> • Dropout rate is very low. • The results are better than the University results. • Many students who joined with weak academic background improved their performance substantially. • Remedial coaching for slow learners. • Approximately 70% students go for higher studies.
2.5.2 Student Support	<ul style="list-style-type: none"> • Book bank facility available. • Facility of paying fees in installments for poor students is available. • Annapurna Project introduced to help students to earn money by selling food items in the premises. • Placement cell helps in getting jobs to the students.

<p>2.5.3 Student Activities</p> <p>2.5.4 Best Practices in Student Support and Progression</p>	<ul style="list-style-type: none"> • Students are active in cultural and sports activities. • A number of prizes have won by the students in various inter-university competitions. • Student council exists in the college. Office bearers are selected on the basis of merit. • Remedial classes for slow learners • Placement cell organizes career counseling workshops. • Free medical facilities for students inside the campus. • One to one counseling is provided by teachers to students. • Class teacher system exists.
<p>2.6 GOVERNANCE AND LEADERSHIP</p>	
<p>2.6.1 Institutional Vision and Leadership</p> <p>2.6.2 Organizational Arrangements</p> <p>2.6.3 Strategy Development and Deployment</p> <p>2.6.4 Human Resource Management</p>	<ul style="list-style-type: none"> • The college has institutional vision to provide education to underprivileged sections of society in particular to working people. • The vision, mission and objectives of the college are in tune with regional and national objectives. • The development of the college is supported through effective co-ordination, monitoring and guidance of the Managing Committee, Principal and head of the departments. • Initiatives and innovative ideas of teachers are encouraged and developmental activities are undertaken in collaborative spirit. • Active and supportive management. • Democratic organizational structures with good inner co-ordination. • Human and material resources are well managed and utilized. • Grievance redressal mechanism for students, faculty and staff is effective. • Suggestions of stakeholders are given due consideration. • Feedback is taken from the students, alumni, parents, teachers and management. • The perspective plan is discussed in the meeting of IQAC. • Academic, administrative and financial self-monitoring processes laid down by ISO are being implemented. • Teaching and non-teaching staff members have won many awards on the basis of their all over performance.

<p>2.6.5 Financial Management and Resource Mobilization</p> <p>2.6.6 Best Practices in Governance and Leadership</p>	<ul style="list-style-type: none"> • The employees are provided with loan facility by Vidya Vikas Employees Credit Co-Op. Society. • A number of good students have joined as staff and faculty in the college after graduation. • The salary of ad-hoc employees are paid as per the norms of University of Mumbai. • Regular budgetary allocations for day to day expenses by the local management committee. • Financial management systems are partially computerized. • The college receives development grants from the UGC. • The organizational structure of the college ensures decentralization of power and coordination among different units. • To motivate the employees and faculty members best performer award is given. • The management caters to the needs of under privileged sections of the society located in the vicinity of the college. • The college has initiated the procedure of certification by ISO.
<p>2.7 INNOVATIVE PRACTICES</p>	
<p>2.7.1 Internal Quality Assurance System</p> <p>2.7.2 Inclusive Practices</p> <p>2.7.3 Stakeholder Relationships</p>	<ul style="list-style-type: none"> • The college has constituted IQAC as per the norms of NAAC. • Local management committee ensures enhancement of quality in all aspects. • Suggestion slips received through suggestion box are evaluated and necessary steps are taken to implement. • The students being the main stakeholders due importance is given to the suggestions of the students. • Provides education to disadvantaged class of society and those who are working. • Reservation criteria is strictly followed as per the University norms. • College management is done through decentralized consultative process. • Reservation for women is implemented as per rules. • All stake holders like management, administration, faculty and staff maintains cordial relation. • Alumni and parents are taken into confidence and have good relationship with the college. • Formation of a formal alumni association will go long



	way in strengthening the college.
Section 111: OVERALL ANALYSIS	Observations (Please limit to five major ones for each and use telegraphic language) (It is not necessary to denote all the five Bullets for each).
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • The college being provides education to under preveiledged working sections of the society in an effective way. • The college has clearly helped the local community and the institution enjoys faith of the community. • The college has job-oriented courses which helps students to improve their skills and find better employment. • The college is adding new streams particularly in science disciplines in order to broaden its scope. • A number of alumni who came from very weak backgrounds have done very well after obtaining education from the college.
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • Laboratory facilities need to be strengthened. • Faculty needs to develop research orientation. • Lack of add-on oriented courses.
3.3 Institutional Challenges:	<ul style="list-style-type: none"> • The college needs to place itself in the changed socio-economic scenario. Reorientation of teaching programmes will be required as the society has changed and needs have become different. • To procure more space to introduce new courses. • Build more linkages with market and industry. • To strengthen placement cell.
3.4 Institutional Opportunities:	<ul style="list-style-type: none"> • The college is very well poised as it enjoys recognition and patronage of the local community to introduce new teaching programmes. This should be used as an opportunity to move towards more contemporary programmes.

**Section IV: Recommendation for
Quality Enhancement of the Institution**

(Please limit to *ten major ones* and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- Faculty members to be encouraged to participate in conferences and the seminars outside the state also.
- Library needs to be fully automated and number of reference books to be increased.
- Career guidance cell needs to be strengthened and one permanent personnel should be appointed in the cell.
- More vocational/career oriented courses like journalism, law, etc to be introduced.
- Effective and efficient use of alumni.
- Faculty should be encouraged to undertake major and minor research projects from funding agencies like UGC, CSIR and DST etc.
- Computer oriented accounting should be strengthened. Free software based training and solutions should be promoted.
- Science, laboratories should be more equipped.
- Biogas be taken up as project and develop these units for the slum households.
- College being a night college should develop online material which could be available to students so that they can access the reading material outside the class also.
- College should establish its own webserver and email server.
- Wi-fi network should be established in the college.
- The facilities in the Gymkhana should be modernised.

I agree with the observations of the Peer Team as mentioned in this report.



Signature of the Head of the Institution

[Handwritten Signature]
27/02/13
PRINCIPAL

VIKAS NIGHT COLLEGE OF ARTS, SCIENCE & COMMERCE
With date & seal
Vikhroli (E), Mumbai - 400 083

Signature of the Peer Team Members

Name & Address	Designation	Signature with date
Pro. A. K. Mittal Vice Chancellor, BBD University, Lucknow	Chairman	<i>[Handwritten Signature]</i> 27-2-13
Dr. P. A. Fathima Principal, MES Ponnani College, (P.O.) Ponnani South Malapuram Dt., Kerala-679586	Member Co-ordinator	<i>[Handwritten Signature]</i> 27/02/2013
Prof. Arvind Professor & Dean, Indian Institute of Science Education & Research, Mohali Knowledge City, Sector 81, P.O. Manauli-140306,Punjab	Member	<i>[Handwritten Signature]</i> 27/2/2013
Dr. Jagannath Patil Deputy Advisor, NAAC	NAAC Officer	

Place : Vikhroli (Mumbai)

Date : 27.02.2013