



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

Vikas College of Arts, Science & Commerce

• Name of the Head of the institution

Dr. Ranjan Kumar Patra

• Designation

Principal

• Does the institution function from its own campus?

Yes

• Phone no./Alternate phone no.

02225784267

• Mobile no

9892299780

• Registered e-mail

vikascollegeprincipal@gmail.com

• Alternate e-mail

vikasnacc@gmail.com

• Address

Vikas High School Road, Kannamwar Nagar-2, Vikhroli (E),

• City/Town

Mumbai

• State/UT

Maharashtra

• Pin Code

400083

2.Institutional status

• Affiliated /Constituent

Affiliated

• Type of Institution

Co-education

• Location

Urban

• Financial Status

Grants-in aid

• Name of the Affiliating University

University of Mumbai

• Name of the IQAC Coordinator

Dr. Shubhada Kedar Deshpande

• Phone No.

02225784267

• Alternate phone No.

02225783540

• Mobile

9833479626

• IQAC e-mail address

vikasnacc@gmail.com

• Alternate Email address

vikascollegeprincipal@gmail.com**3.Website address (Web link of the AQAR (Previous Academic Year)**http://www.vikascollege.org/aqar/AQAR_2022_2023.pdf**4.Whether Academic Calendar prepared during the year?****Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-24.pdf>**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.15	2013	23/03/2013	22/03/2018
Cycle 1	B+	Nil	2005	28/02/2005	27/02/2010

6.Date of Establishment of IQAC**27/06/2005****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	NA

8.Whether composition of IQAC as per latest NAAC guidelines**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.09 Seminars / Workshops on Research Methodology, IPR and other academic subjects.

2. 03 Career Guidance initiatives

3. ISO Audit

4. 03 Collaborations for curricular and extracurricular purposes.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation for submission of SSR	Preparation under Process
Submission of IIQA	IIQA submitted on 31st May, 2024.

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	04/09/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Vikas College of Arts, Science & Commerce
• Name of the Head of the institution	Dr. Ranjan Kumar Patra
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02225784267
• Mobile no	9892299780
• Registered e-mail	vikascollegeprincipal@gmail.com
• Alternate e-mail	vikasnacc@gmail.com
• Address	Vikas High School Road, Kannamwar Nagar-2, Vikhroli (E),
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400083
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	University of Mumbai
• Name of the IQAC Coordinator	Dr. Shubhada Kedar Deshpande

• Phone No.	02225784267				
• Alternate phone No.	02225783540				
• Mobile	9833479626				
• IQAC e-mail address	vikasnacc@gmail.com				
• Alternate Email address	vikascollegeprincipal@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.vikascollege.org/aqar/AQAR_2022_2023.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-24.pdf				
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Cycle 1	B+	Nil	2005	28/02/2005	27/02/2010
6.Date of Establishment of IQAC		27/06/2005			
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
8.Whether composition of IQAC as per latest NAAC guidelines		Yes			
• Upload latest notification of formation of IQAC		View File			
9.No. of IQAC meetings held during the year		04			

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
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2. 03 Career Guidance initiatives		
3. ISO Audit		
4. 03 Collaborations for curricular and extracurricular purposes.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Preparation for submission of SSR	Preparation under Process	
Submission of IIQA	IIQA submitted on 31st May, 2024.	
13. Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
College Development Committee	04/09/2024	

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-2024	09/01/2025

15. Multidisciplinary / interdisciplinary

The College is affiliated to the University of Mumbai and follows the syllabi as prescribed by the affiliating University. There are no specifically designed multi-disciplinary/ interdisciplinary programmes offered by the university. However, in B.Com. program, Computer Programming is offered as a course at the SY level and Computer Systems and Applications is offered as a course at the TY level. Communication Skills in English is offered as a course at the FY level of B.Sc.I.T. Environmental Studies is one of the courses taught at the FY level of B.Com. Bioinformatics is an interdisciplinary field that develops methods and software tools for understanding biological data, in particular when the data sets are large and complex. The college offers M.Sc. Biotechnology programme which includes Bioinformatics as one of the courses taught. The college offers B.Voc. Media Production which is an interdisciplinary programme encompassing skills in media technology, and computer graphics as well as an awareness of history, literature, cinema and other media. The course Foundation Course in the First and Second Year of every programme offered by the College aims to introduce the learners to the areas and systems of knowledge belonging to other streams. e.g. Foundation Course in the B.Com programme includes knowledge of Science Foundation Course in the B.Sc. programme includes Human Rights as a topic which belongs to the discipline of humanities

16. Academic bank of credits (ABC):

The college being affiliated to University of Mumbai follows all the directives of the university. The university circular dated 21st October 2022 instructed all the affiliated colleges to create awareness among the students and encourage them for generating their Academic Bank of Credits (ABC) IDs and to generate their IDs. Accordingly the students were oriented to generate their ABC IDs with all necessary guidance including providing them with links to the YouTube videos that showed how to generate ABC ID. Students facing problems due to not having Aadhar card, were motivated to avail their Aadhar ID at the earliest. They were also informed to keep their mobile no. updated so that change of phone no. should not create any problem

in their availing the digilocker. All the steps for generating ABC ID as instructed in the university circular were conveyed to the students. The college keeps on sending the data relating to students' ABC IDs to the university as and when updated. The college is thus contributing to generation of master data for e-repository of the Academic credits of the students. NEP-2020 being introduced at PG level from this academic year, all students enrolled for PG programmes have generated their ABC IDs.

17.Skill development:

The syllabi of programmes offered by the college include Skill/Ability Enhancement Course component. The college offers B.Voc. (Media Production) and B.Voc. (MLT) , M.Voc. (MLT) programmes which are financed by UGC as a part of National Skills Qualifications Framework Scheme. Online certificate courses in skill development were offered to students in addition to regular programmes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Courses like Political Science, Economics, History and Foundation Courses in the BA programme are taught in Marathi in addition to English. Question Papers of these courses are set in both languages and students are allowed to write answers in any of the two languages. Marathi and Hindi languages are taught as compulsory courses in first-year BA. History is one of the courses taught at the FY and SY levels of the BA programme. It includes different aspects of Indian culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Students from Dept. of B.Voc. MLT are involved in Blood Donation Camps at different places in Mumbai. This gives them a hands on experience in the area of Medical Laboratory Technology thus contributing to achievement of the objective of outcome based education. Project work and internship are a part of teaching learning process of many programmes. Foundation Course which is a compulsory course at First and Second year level of all the programmes includes project work as part of internal assessment.

20.Distance education/online education:

There is a centre of Yashwantrao Chavan Maharashtra Open University in the college premises where programmes like B.A., B.Com. M.B.A. are offered in distance mode. National level webinar and awareness programme on Wetland Ecosystem. Some teachers conducted online lectures in addition to regular

offline lectures.

Extended Profile

1.Programme

1.1	701
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2189
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	3019
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	324
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	61
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	93
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	94
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	167
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The college is an affiliated college of University of Mumbai.
- The process of curriculum planning and delivery of all the programmes takes place at the level of the affiliating University and the curriculum is forwarded to all the affiliated colleges for implementation.
- University forwards the approved curriculum to affiliated colleges for implementation.
- On the basis of curriculum and term plan of university, academic calendar of the college is prepared at the beginning of the academic year in consultation with all the departments.
- Academic calendar of the college along with university curriculum, academic and examination schedule is

communicated to the students at the beginning of the academic year through college website, notices, prospectus and digital media like what's app groups.

- The college executes the term wise teaching, learning and evaluation process as per the academic calendar accommodating the alterations and modification in the schedule, if any, by the university.
- Entire process of academic progress of the college is monitored by head of the departments at the department level and the academic coordinators at the college level.
- Periodical meetings are conducted at the departmental level and monthly meetings of heads of the departments are conducted by the principal to plan and review the activities.
- Various stakeholders are involved in the process of curriculum up gradation in the form of feedback obtained from them on the existing syllabus. Feedback is conveyed to the university.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- On the basis of curriculum and term plan of university, academic calendar of the college is prepared at the beginning of the academic year in consultation with all the departments.
- Academic calendar of the college along with university curriculum, academic and examination schedule is communicated to the students at the beginning of the academic year through college website, notices, prospectus and digital media like what's app groups.
- The college executes the term wise teaching, learning and evaluation process as per the academic calendar accommodating the alterations and modification in the schedule, if any, by the university.
- The college conducts internal assessments at the

departmental level following different methods such as class test, assignment, paper presentation, project work etc.

- Term end /semester end examinations are conducted at college level as well as at the University level as per the time schedule and guidelines of the affiliating university.
- Entire process of academic progress of the college is monitored by head of the departments at the department level and the academic coordinators at the college level.
- Periodical meetings are conducted at the departmental level and monthly meetings of heads of the departments are conducted by the principal to plan and review the activities.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

14

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

184

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics:

321 modules in 149 courses across 15 programmes are embedded with Professional Ethics as a major area.

Modules like Management and Professionalism Ethical Practices and Corporate Governance, Corporate Social Responsibility, Web-Based Password Cracking Techniques in different courses cover Professional Ethics as an important area.

Gender:

38 modules in 25 courses across 09 programmes include gender as a basic area of knowledge.

All programmes include Foundation Course as a compulsory course that creates awareness among students relating to gender equality and gender sensitization.

Modules like Feminism and Multi Culturalism, Concept of Disparity, etc. cover gender equality and gender sensitization.

Human Values:

153 modules in 75 courses across 11 programmes include human values as a major area.

Modules like Human Values and Professional Ethics : Natural acceptance of human values, Definitiveness of Ethical Human Conduct, etc. cover Human Values.

Environment and Sustainability:

266 modules in 118 courses across 13 programmes deal with environment and sustainability. Modules like Dealing with environmental concerns, Ecology, etc. cover environmental sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

690

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers **Employers** **Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-2024.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-2024.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2189

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

876

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Internal and external examinations are conducted as per the directives of the affiliating University.

Students are categorized as advanced and slow learners on the basis of their scores.

Those failing to score the minimum passing standard and those who pass with ATKT are considered slow learners. Those passing with A and above grades are considered advanced learners.

They are also provided with question banks and were asked to write answers to all the questions in the question bank.

Those with good performance were assigned the responsibility of assessing and checking whether these students wrote the answers or not in groups.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2189	61

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process in the college is enriched with

Experiential Learning:

- Academic project is a specific course as well as a part of course in all 16 UG and PG programmes.
- Internship is a specific course and a part of course in programmes offered by the Dept of Biotechnology and Medical Laboratory Technology,
- Field Visits/Industrial Visits though not mandatory part of curriculum, is introduced in 6 programmes.
- Practical Sessions are a mandatory part of curriculum in 11 programmes.

Participative Learning:

- Seminars by Students
- Interactive Sessions /Workshops/ Webinars by Experts
- Debate/ Classroom Discussions are a regular practice in the classrooms.

Problem Solving:

- Case study is a part of curriculum in B.M.S. and B.Com.
- Quizzes relating to topics in curriculum are conducted.
- Problem Solving is a common method for application of theory taught in Mathematics and Accountancy.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT is used in teaching-learning process as follows:

- Internet
- Power Point Presentations
- Computer Software relating to Bioinformatics

- Computerized Instruments like X-Ray machine, MRI machine, ECG machine
- Computerized Media Laboratory Media Studio
- Use of the following computerized tools makes internship more effective

- Flow Cytometry for Detection of Foreign Antigen

- Polymerase Chain Reaction (PCR) For Detection of Virus

- Following ICT tools make practical sessions effective:

-Computer software for Biotechnology

- Computer Laboratories

- Computerized Media Laboratory and Studio.

- Tally Software for Hands on Experience

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

61

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

34

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college communicates the mechanism and parameters of assessment prescribed by the affiliating University to the students through College website (through link to the University circular), College prospectus, Induction programme at the beginning of the academic year and the College library webpage.
- Assessment procedure is periodically reminded to the students by the subject teachers, teacher mentors and the Heads of Department
- As per the guidelines of the affiliating University, the mechanism and design of internal as well as external assessment is within the purview of the college.
- Subject teachers communicate the assessment pattern, question pattern, question bank etc..
- Practice sessions are conducted to enhance the subject knowledge and writing skills.
- Schedule of internal assessment is fixed by the concerned department as per convenience but within the prescribed rules.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Grievance redressal mechanism is prescribed by the affiliating University which is communicated to the students through prospectus and website .
- All precautionary measures are followed for time bound redressal of grievances related to evaluation and assessment.
- In terms of the absence in internal examination, the students are allowed to appear for re-examination/ submit the assignments/ projects after the deadline in case of genuine reasons.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The objectives, as well as outcomes, are defined by the University as a part of the syllabus.
- In order to communicate it to the students and other stakeholders, these POs and COs are displayed on the website of the college.
- Apart from this, teachers explain these at the beginning of the academic year and during the teaching-learning process in the classroom.
- Timely guidance to the departments regarding the POs and Cos is provided by the IQAC by organizing various workshops, seminars, webinars, induction and Faculty Development Programs.

POs and COs are communicated to students and teachers through

- Website
- Orientation Program
- Regular Classes and discussion
- .Parent teacher Meeting
- Library
- Departmental Notice Board

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2.6.2_Course-Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of POs and COs are evaluated in the following ways:

- Calculation of attainment of POs and COs through result analysis directly
- Feedback obtained from faculties of all the department of college and stakeholders
- Continuous monitoring and vigilance by Principal through result analysis and teachers feedback
- Continuous internal evaluation, assessment of students, timely syllabus completion and effective mentoring by teachers

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

390

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-2024.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

01

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The college has Research Development Committee as per the UGC norms
- Seminars/ workshops on Research Methodology, IPR are organized.
- The college being affiliated to University of Mumbai which has implemented NEP-2020 in the PG programmes, all the PG programmes offered in the college are as per the NEP-2020 pattern.
- The college has a recognized Ph.D. research centre in the faculty of Commerce (since 2014) with sanctioned strength of 8 scholars.
- The centre provides required facilities and amenities as per the norms to initiate the research work.
- Three scholars have been awarded Ph.D. by University of Mumbai.
- Members of Research Development Committee take initiative to inculcate research aptitude among the students and teachers.
- Research Development Committee reviews the Research/Project work programme wise from time to time and guides the students in the same. Inclusion of research / project work in the curriculum is a step towards

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://vikascollege.org/vikas/research/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit of the college conducts following extension activities in the neighbourhood community:

- Blood Donation Camp- Every year, a blood donation camp is organized in the college to commemorate the death anniversary of late Dr. Datta Samant, the founder of the institution.
- Rural Development Residential Camp at Vangani.
- Cleanliness Drive
- Ganpati Immersion patrolling Duty.
- Street Play
- Sadabhavan Rally on occasion of Gandhi Jayanti.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

303

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Considering the importance of the state-of-the-art infrastructure and physical facilities for teaching-learning,

- The college has 26 classrooms with green boards and adequate seatings arrangement for a maximum of 120 students.
- As the college functions in 2 sessions, infrastructural facilities are utilized to an optimum level.
- Total of 15 laboratories on the college premises serve the purpose of practical application in the learning procedure.

A. Chemistry - 1 UG Labs, 2 PG Lab

B. Physics - 1 Lab (with Darkroom facility)

C. Botany 1 Lab

D. Biotech - 1 PG Lab, 1 UG Lab, IT lab no. 3 utilized for Bio-Info practicals

E. Media - 1 Lab, 1 Studio

F. Medical Lab Technology - 1 Lab

G. IT Labs - 5 Labs

- Seminar hall with a seating capacity of 100 and the Audio Visual facilities and smartboard and Wi-Fi connection is utilized by all the departments for different activities like seminars and workshops.
- Computer facility is provided in the IT Labs and in the library with adequate internet connections.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/4.1.1_Infrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The auditorium with adequate facilities on the ground floor is utilized for extra-curricular activities like the annual cultural festival and celebration of college days as well as different days like Yoga Day.

- The college owns 2 playgrounds and one more ground adjacent

to the premises is made available to the college by Brihanmumbai Municipal Corporation.

- The college has a separate Gymkhana and storeroom.
- A separate room is provided for the students for indoor games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.99

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software: SOUL:**

The college library is automated using ILMS software SOUL 3.0.1 which manages defined functional areas as follows:

Acquisition, Cataloguing, Circulation, OPAC.

- **Nature of automation: Full**
- **Version: 3.0.0**
- **Year of Automation : 2009**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.33

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

115

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The college has appointed a residential engineer for hardware maintenance who ensures regular up-gradation of hardware in terms of RAM, Keyboards, mouse, etc.
- As the teaching-learning took place online during the pandemic the college purchased the licensed software for online meetings i.e. Microsoft Teams.
- Antivirus is installed for protection from viruses and other cyber threats.
- Wi-Fi is updated with 300 Mbps speed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/4.3.1_IT-Infrastructure.pdf

4.3.2 - Number of Computers

168

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

198

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Laboratories and equipment therein are maintained on a regular basis as and when required. In some cases, e.g. air conditioners are maintained by signing an annual maintenance contract.

- Computer hardware and software are maintained and updated regularly Including the library, the building infrastructure is protected from any pest hazards by signing a pest control contract.
- The college has appointed an electrician to maintain the electrical supply and appliances for the facilitation of the teaching-learning process.
- The parent body of the college has civil contractors appointed for the maintenance of sports grounds.
- Fire extinguishers in the Laboratory are maintained by signing an annual maintenance contract.
- Fire extinguishers in the Laboratory are maintained by signing an annual maintenance contract.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

268

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

149

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

149

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- Students' Council is formed as per the norms prescribed by the affiliating university.
- Council is involved in all the extra-curricular activities.
- Students' representatives are appointed as Contingent Leaders for University Youth Festival.
- NSS Leaders represent the NSS volunteers in various outreach activities in and outside the college.
- Girls' representatives are appointed for Women Development Cell. .
- Apart from this, students act as volunteers in various committees for cultural festivals and other programs organized by the NSS Unit and Women Development Cell.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumin of the College are involved in the following activities;

1. Membership on the College Development Committee, thus involvement in administrative decisions.
2. Invited to guide students on career prospects.
3. College Cultural Activities like Personality Contest is conducted by the Alumni.
4. Alumni are invited as the guests for the Cultural Fest and Sports Tournaments.
5. They are involved in organisation of Extension Activities conducted by NSS Unit..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The mission of the institution is to reflect the vibrations of social aspirations in education and the vision is to be an accredited, autonomous, and proactive center for excellence, combining knowledge with innovation leading to an all-round development of students, especially from weaker sections of society.
- Students belonging to reserved categories are given admission in proportion to the quota allocated to each of these categories.
- Besides this specific quota, if seats are available, preference is given to students from disadvantaged communities.
- Apart from facilities of freeship, scholarship, and book bank scheme, some needy students are allowed to pay fees in easy installments.
- The counselor appointed by the college offers guidance and counseling to students with personal, psychological as well as and educational problems.
- Various self-financing courses including vocational courses like B.Voc. (Media Production) and B.Voc. (MLT) have been introduced by the institution.

File Description	Documents
Paste link for additional information	https://vikascollege.org/the-college/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has statutory bodies in place like College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Women

Development Cell (WDC), National Service Scheme (NSS) committee, Students' Council, Special Cell, Backward Class Cell, Research Development Cell, Equal Opportunity Centre, College Governing Cell, DLLE cell, Anti Ragging Committee. The college administration is supported by various committees such as admission committee, examination committee, time-table committee, etc.

Institutional Policies:

- The institution follows broad-based policies framed by University of Mumbai, the Govt. of Maharashtra, University Grants Commission and other concerned regulating bodies.
- For the operational framework of the institution, the college follows the directives of the governing body.
- The routine financial and operational policies are framed by the College Development Committee from time to time.

Administrative Setup:

- For effective functioning of the institution, the college has a defined administrative body headed by the Principal.
- For the purpose, the Principal is assisted by the Vice Principals and a team of co-ordinators.
- For academic administration, Heads of Departments and co-ordinators assist the Principal.
- The college has various statutory and operational committees and sub-committees for implementation of plans and policies.
- A team of supportive staff supports the system to implement the plans and policies at the routine level.
-

File Description	Documents
Paste link for additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/12/College-Committees-2023-24.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The parent body and the Principal, along with the staff contribute to the achievement of the vision and mission

through a transparent, interactive environment thus motivating all the stakeholders to contribute to the decision-making process.

- Routine policy of the college is framed and monitored by the College Development Committee (CDC) represented by various stakeholders.
- For effective functioning of the institution, the college has a defined administrative body headed by the Principal.
- For the purpose, the Principal is assisted by the Vice Principals and a team of co-ordinators.
- For academic administration, Heads of Departments and co-ordinators assist the Principal.
- The college has various statutory and operational committees and sub-committees for implementation of plans and policies.
- A team of supportive staff supports the system to implement the plans and policies at the routine level.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/10.7-PERSPECTIVE_PLAN.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has statutory bodies in place like College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Women Development Cell (WDC), National Service Scheme (NSS) committee, Students' Council, Special Cell, Backward Class Cell, Research Development Cell, Equal Opportunity Centre, College Governing Cell, DLLE cell, Anti Ragging Committee. The college administration is supported by various committees such as admission committee, examination committee, time-table committee, etc.

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college follows the directives of the governing body.

- The routine financial and operational policies are framed by the College Development Committee from time to time.

Administrative Setup:

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- For the purpose, the Principal is assisted by the Vice Principals and a team of co-ordinators.
- For academic administration, Heads of Departments and co-ordinators assist the Principal.
- The college has various statutory and operational committees and sub-committees for implementation of plans and policies.
- A team of supportive staff supports the system to implement the plans and policies at the routine level.

Appointment, Service Rules and Procedures:

- The appointments of teaching and non-teaching staff are governed by the service rules of the UGC, University of Mumbai, the Govt. of Maharashtra and the governing body of the college.
- The reservation policy of the government is followed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Academic achievements by the staff as well as meritorious and outstanding services rendered are appreciated in the form of felicitation.

Dr. Dutta Samant Free Medical Advisory Centre on the college campus offers free medical advice and consultancy to the faculty and non-teaching staff.

Employees are provided with loan facilities by Vidya Vikas Employees Credit Co-op Society Ltd.

The credit society also gives scholarships to the wards of teaching and nonteaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The PBAS (Performance Based Appraisal System) with APIs (Academic Performance Indicators) in recruitments and CAS (Career Advancement Scheme) for promotions is followed by the college for performance appraisal of the teaching staff.

Apart from this, the principal conducts meetings with students to get feedback on the teachers overall performance.

During the staff meeting, this feedback is duly conveyed to the teachers.

As per the directives of Govt. of Maharashtra confidential reports are used for the performance appraisal of the nonteaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

- M/S D.S. Desai & Co. Chartered Accountants, the statutory auditor of the college audits the accounts for every financial year ending on 31st March.
- The college has adequate internal control measures in the accounts department. Monthly accounts are verified by the Office Superintendent.
- The offices of the Jt. Director of Higher Education and Accountant General also assess and audit college accounts regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

.10

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Financial resources are utilized for all the curricular and extracurricular and co-curricular activities with an objective of fulfilling the mission of the institution.

Salaries of aided staff are paid by the government.

Nonsalary expenses are partly managed through fees and partly through management support.

Salaries and non-salary expenses of unaided staff are managed

through fees collected from students.

In case of deficit the institution borrows funds from the parent body in the form of loan.

Annual budget and statement of expenditure is presented to and approved by the CDC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college is actively involved in the planning and implementation of all the curricular, co-curricular and extracurricular activities ensuring institutionalization of the quality assurance strategies and processes.

IQAC is in constant touch with the Principal in consultation of whom, all these activities are planned.

By conducting meetings with HODs and activity heads, all the activities are planned and implemented.

Guidance and permission is sought in this regard after finalizing strategies for implementation.

In order to orient the faculties towards the intimation of NEP in higher education, IQAC organised

1. Seminar on NET 2020: Step - By - Step.

2. Workshop on Mapping and Attainment of POS and COS in higher education.

Organised International Seminar-cum-Workshop on 'Changing Environment and Life style Health Issue' for the staff.

Three MOUs signed for curricular and extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During regular meetings with the HODs and academic coordinators, feedback received from the students is conveyed to them and in case of necessary corrective measures, they are advised to follow proper action.

The Vice principal and the Principal regularly observe lectures delivered by the teaching staff. In case of any corrective steps required teachers are advised to do so.

All the teachers ensure that students grasp the subject matter to a desirable extent and measure their progress by conducting regular class tests and question answer sessions.

Students are encouraged to respond to feedback forms relating to the teaching process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The Women's Development Cell of the college conducts awareness sessions for the girl students regarding the existence of the cell for any of their problems/ complaints.
- In accordance with the guidelines from the Supreme Court, University Grants Commission (UGC), and the Sexual Harassment of Women at Workplace Act, the college has established a Women Development Cell.
- The WDC organizes frequent workshops and training sessions aimed at raising awareness among staff and students about gender-related matters, fostering a campus culture of inclusivity, and tackling subjects including gender sensitization, domestic violence, and sexual harassment.
- Dedication of the college to promoting female involvement extends to NSS activities, where a significant 60% of participating students are young women, highlighting commitment to empowering them through meaningful engagement.
- The college administration prioritizes women's empowerment, with a notable representation of women, holding eight out of fifteen key positions among the Heads of Departments/Coordinators.
- Installation of CCTV cameras helps in maintaining the safety and security of ladies staff and girls' students specifically.
- There is a provision for separate ladies' common room on the premises.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures **C. Any 2 of the above**
Solar energy
Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

- Separate dustbins are kept in every room and the waste collected on a regular basis is sent to the BMC disposal unit.
- Bio-Medical Waste Management Discarding Autoclave is used in the Bio-Tech and MLT Department to kill the bacterial culture.
- Biomedical waste like samples of blood, sputum, urine, etc. are handed over to the Biomedical waste Management system of the Municipal Corporation of Greater Mumbai and are sent for recycling.

E-waste Management:

- E-waste is sent to the local vendor for recycling.

Waste Recycling System:

- The vermicomposting project takes care of the wet waste on the premises

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Constitution Day is celebrated every year and awareness regarding the inclusive environment, tolerance, and harmony is created among students through speeches and the public reading of the preamble of the Constitution.

To celebrate Social Justice Day, a state-level webinar on the vision of Rajarshii Shahu Maharaj was organized on 27th June 2020.

Sessions on gender sensitization and gender equality are organized to include inclusive culture among students by sensitizing them towards other gender.

As part of the Gandhi Jayanti Celebration, Gandhian values like secularism are promoted through competitions like essays, poster making, and through speeches.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Apart from topics in the syllabus, students are sensitized towards constitutional obligations through the celebration of various days like Independence Day, Republic Day, Constitution day, Maharashtra Day, APJ Abdul Kalam's birth Anniversary, Gandhi Jayanti, etc.

The national song and National Anthem are played at the beginning of webinars.

The university song is played at the beginning of cultural programmes.

Various outreach activities and blood donation camps organized by the NSS Unit inculcate social values among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Following commemorative days are celebrated in the college

International Yoga Day

Marathi Bhasha Gaurav Din

Independence Day

Republic Day**Gandhi Jayanti APJ****Abdul Kalam birth anniversary- Reading Inspiration Day****Dr. Babasaheb Ambedkar Birth Anniversary**

National Science Day is celebrated to commemorate the discovery of the Raman Effect.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

GROUP BOOK BANK SCHEME**Goal**

To extent support to economically poor students for higher education

The Context

- The Group Book Bank Scheme is provide books to economically poor students.
- The books under this scheme are purchased from the funds sanctioned by the Management and books donated by the teachers and well-wishers.

The Practice

- A notice is circulated to invite applications from the

groups of two economically poor students.

- The selected groups are allowed to borrow a full set of books for home study.
- Both the partners of a group have to exchange the books.
- They have to return the books at the end of the term.

Evidence of Success

1 No. of students benefited 36 2 No. of books issued 532

BEST PRACTICE NO.-II

Title:

REWARD FOR ENHANCEMENT OF QUALIFICATION

Objectives:

To motivate the faculty members to upgrade themselves with research qualifications.

The Context:

Faculties need to update themselves with research in their respective area of specialization.

The Practice:

Every year, the faculties are felicitated in public ceremony on 1st May.

Evidence of Success:

No. of benefeciries - 11

Problem: Encountered and Resources required:

Inability to fulfil their daily routine commitments by faculties- mutual adjustment at departmental level.

File Description	Documents
Best practices in the Institutional website	https://vikascollege.org/the-college/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **Earning and Learning as the prime goal:**

The prime goal of the college is to impart higher education to the underprivileged classes and serving students to bring social reformation. More than seventy percentage students of the college are from economically poor and the first generation learner.

- **First to impart Vocational Programmes:**

The UGC has selected and granted permission to start vocational courses in grant-in-aid basis in the year 2014, i.e.B.Voc. (Medical Laboratory Technology), B.Voc. (Media Production) and M.Voc. (Medical Laboratory Technology),

- **Comprehensive Support Initiatives:**

The Institution recognized the importance of accessible and inclusive education and with generous management support. We provide financial assistance, concessions and a range of scholarships to socio-economically weaker and deserving students, ensuring that financial constraints do not hinder their educational pursuits. To further motivate students, we felicitate meritorious individuals with awards.

- **Student Mentoring Approaches:**

Faculty, and alumni mentoring offer valuable support to students. Faculty mentors offer career advice and research opportunities. Alumni mentors provide insights and networking opportunities, enhancing students' academic and professional development.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The college is an affiliated college of University of Mumbai.
- The process of curriculum planning and delivery of all the programmes takes place at the level of the affiliating University and the curriculum is forwarded to all the affiliated colleges for implementation.
- University forwards the approved curriculum to affiliated colleges for implementation.
- On the basis of curriculum and term plan of university, academic calendar of the college is prepared at the beginning of the academic year in consultation with all the departments.
- Academic calendar of the college along with university curriculum, academic and examination schedule is communicated to the students at the beginning of the academic year through college website, notices, prospectus and digital media like what's app groups.
- The college executes the term wise teaching, learning and evaluation process as per the academic calendar accommodating the alterations and modification in the schedule, if any, by the university.
- Entire process of academic progress of the college is monitored by head of the departments at the department level and the academic coordinators at the college level.
- Periodical meetings are conducted at the departmental level and monthly meetings of heads of the departments are conducted by the principal to plan and review the activities.
- Various stakeholders are involved in the process of curriculum up gradation in the form of feedback obtained from them on the existing syllabus. Feedback is conveyed to the university.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- On the basis of curriculum and term plan of university, academic calendar of the college is prepared at the beginning of the academic year in consultation with all the departments.
- Academic calendar of the college along with university curriculum, academic and examination schedule is communicated to the students at the beginning of the academic year through college website, notices, prospectus and digital media like what's app groups.
- The college executes the term wise teaching, learning and evaluation process as per the academic calendar accommodating the alterations and modification in the schedule, if any, by the university.
- The college conducts internal assessments at the departmental level following different methods such as class test, assignment, paper presentation, project work etc.
- Term end /semester end examinations are conducted at college level as well as at the University level as per the time schedule and guidelines of the affiliating university.
- Entire process of academic progress of the college is monitored by head of the departments at the department level and the academic coordinators at the college level.
- Periodical meetings are conducted at the departmental level and monthly meetings of heads of the departments are conducted by the principal to plan and review the activities.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****14**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**184**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum****Professional Ethics:**

321 modules in 149 courses across 15 programmes are embedded with Professional Ethics as a major area.

Modules like Management and Professionalism Ethical Practices and Corporate Governance, Corporate Social Responsibility, Web-Based Password Cracking Techniques in different courses cover Professional Ethics as an important area.

Gender:

38 modules in 25 courses across 09 programmes include gender as a basic area of knowledge.

All programmes include Foundation Course as a compulsory course that creates awareness among students relating to gender equality and gender sensitization.

Modules like Feminism and Multi Culturalism, Concept of Disparity, etc. cover gender equality and gender sensitization.

Human Values:

153 modules in 75 courses across 11 programmes include human values as a major area.

Modules like Human Values and Professional Ethics : Natural acceptance of human values, Definitiveness of Ethical Human Conduct, etc. cover Human Values.

Environment and Sustainability:

266 modules in 118 courses across 13 programmes deal with environment and sustainability. Modules like Dealing with environmental concerns, Ecology, etc. cover environmental sustainability.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

690

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-2024.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-2024.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2189

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

876

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Internal and external examinations are conducted as per the directives of the affiliating University.

Students are categorized as advanced and slow learners on the basis of their scores.

Those failing to score the minimum passing standard and those who pass with ATKT are considered slow learners. Those passing with A and above grades are considered advanced learners.

They are also provided with question banks and were asked to write answers to all the questions in the question bank.

Those with good performance were assigned the responsibility of assessing and checking whether these students wrote the answers or not in groups.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2189	61

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process in the college is enriched with

Experiential Learning:

- Academic project is a specific course as well as a part of course in all 16 UG and PG programmes.
- Internship is a specific course and a part of course in programmes offered by the Dept of Biotechnology and Medical Laboratory Technology,
- Field Visits/Industrial Visits though not mandatory part of curriculum, is introduced in 6 programmes.
- Practical Sessions are a mandatory part of curriculum in 11 programmes.

Participative Learning:

- Seminars by Students
- Interactive Sessions /Workshops/ Webinars by Experts
- Debate/ Classroom Discussions are a regular practice in the classrooms.

Problem Solving:

- Case study is a part of curriculum in B.M.S. and B.Com.
- Quizzes relating to topics in curriculum are conducted.
- Problem Solving is a common method for application of theory taught in Mathematics and Accountancy.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT is used in teaching-learning process as follows:

- Internet
- Power Point Presentations
- Computer Software relating to Bioinformatics

- Computerized Instruments like X-Ray machine, MRI machine, ECG machine
- Computerized Media Laboratory Media Studio
- Use of the following computerized tools makes internship more effective

- Flow Cytometry for Detection of Foreign Antigen

- Polymerase Chain Reaction (PCR) For Detection of Virus

- Following ICT tools make practical sessions effective:

-Computer software for Biotechnology

- Computer Laboratories

- Computerized Media Laboratory and Studio.

- Tally Software for Hands on Experience

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

61

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year**61**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****11**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****34**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college communicates the mechanism and parameters of assessment prescribed by the affiliating University to the students through College website (through link to the University circular), College prospectus, Induction programme at the beginning of the academic year and the College library webpage.
- Assessment procedure is periodically reminded to the students by the subject teachers, teacher mentors and the Heads of Department
- As per the guidelines of the affiliating University, the mechanism and design of internal as well as external assessment is within the purview of the college.
- Subject teachers communicate the assessment pattern, question pattern, question bank etc..
- Practice sessions are conducted to enhance the subject knowledge and writing skills.
- Schedule of internal assessment is fixed by the concerned department as per convenience but within the prescribed rules.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- Grievance redressal mechanism is prescribed by the affiliating University which is communicated to the students through prospectus and website .
- All precautionary measures are followed for time bound redressal of grievances related to evaluation and assessment.
- In terms of the absence in internal examination, the students are allowed to appear for re-examination/ submit the assignments/ projects after the deadline in case of genuine reasons.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The objectives, as well as outcomes, are defined by the University as a part of the syllabus.
- In order to communicate it to the students and other stakeholders, these POs and COs are displayed on the website of the college.
- Apart from this, teachers explain these at the beginning of the academic year and during the teaching-learning process in the classroom.
- Timely guidance to the departments regarding the POs and Cos is provided by the IQAC by organizing various workshops, seminars, webinars, induction and Faculty Development Programs.

POs and COs are communicated to students and teachers through

- Website
- Orientation Program
- Regular Classes and discussion
- .Parent teacher Meeting
- Library
- Departmental Notice Board

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/2.6.2_Course-Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

institution.

Attainment of POs and COs are evaluated in the following ways:

- Calculation of attainment of POs and COs through result analysis directly
- Feedback obtained from faculties of all the department of college and stakeholders
- Continuous monitoring and vigilance by Principal through result analysis and teachers feedback
- Continuous internal evaluation, assessment of students, timely syllabus completion and effective mentoring by teachers

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

390

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://vikascollege.org/vikas/wp-content/uploads/2024/08/2023-2024.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

01

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- The college has Research Development Committee as per the UGC norms
- Seminars/ workshops on Research Methodology, IPR are organized.
- The college being affiliated to University of Mumbai which has implemented NEP-2020 in the PG programmes, all the PG programmes offered in the college are as per the NEP-2020 pattern.
- The college has a recognized Ph.D. research centre in the faculty of Commerce (since 2014) with sanctioned strength of 8 scholars.
- The centre provides required facilities and amenities as per the norms to initiate the research work.
- Three scholars have been awarded Ph.D. by University of Mumbai.
- Members of Research Development Committee take initiative to inculcate research aptitude among the students and teachers.
- Research Development Committee reviews the Research/Project work programme wise from time to time and guides the students in the same. Inclusion of research / project work in the curriculum is a step towards

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://vikascollege.org/vikas/research/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit of the college conducts following extension activities in the neighbourhood community:

- Blood Donation Camp- Every year, a blood donation camp is organized in the college to commemorate the death anniversary of late Dr. Datta Samant, the founder of the institution.
- Rural Development Residential Camp at Vangani.
- Cleanliness Drive
- Ganpati Immersion patrolling Duty.
- Street Play
- Sadabhavan Rally on occasion of Gandhi Jayanti.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

303

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Considering the importance of the state-of-the-art infrastructure and physical facilities for teaching-learning,

- The college has 26 classrooms with green boards and adequate seatings arrangement for a maximum of 120 students.
- As the college functions in 2 sessions, infrastructural facilities are utilized to an optimum level.
- Total of 15 laboratories on the college premises serve the purpose of practical application in the learning procedure.

A. Chemistry - 1 UG Labs, 2 PG Lab

B. Physics - 1 Lab (with Darkroom facility)

C. Botany 1 Lab

D. Biotech - 1 PG Lab, 1 UG Lab, IT lab no. 3 utilized for Bio-Info practicals

E. Media - 1 Lab, 1 Studio

F. Medical Lab Technology - 1 Lab

G. IT Labs - 5 Labs

- Seminar hall with a seating capacity of 100 and the Audio Visual facilities and smartboard and Wi-Fi connection is

utilized by all the departments for different activities like seminars and workshops.

- Computer facility is provided in the IT Labs and in the library with adequate internet connections.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/4.1.1_Infrastructure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The auditorium with adequate facilities on the ground floor is utilized for extra-curricular activities like the annual cultural festival and celebration of college days as well as different days like Yoga Day.

- The college owns 2 playgrounds and one more ground adjacent to the premises is made available to the college by Brihanmumbai Municipal Corporation.
- The college has a separate Gymkhana and storeroom.
- A separate room is provided for the students for indoor games.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.99

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: SOUL:

The college library is automated using ILMS software SOUL 3.0.1 which manages defined functional areas as follows:

Acquisition, Cataloguing, Circulation, OPAC.

- Nature of automation: Full
- Version: 3.0.0
- Year of Automation : 2009

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.33

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

115

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The college has appointed a residential engineer for hardware maintenance who ensures regular up-gradation of hardware in terms of RAM, Keyboards, mouse, etc.
- As the teaching-learning took place online during the pandemic the college purchased the licensed software for online meetings i.e. Microsoft Teams.
- Antivirus is installed for protection from viruses and other cyber threats.
- Wi-Fi is updated with 300 Mbps speed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/4.3.1_IT-Infrastructure.pdf

4.3.2 - Number of Computers

168

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

198

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Laboratories and equipment therein are maintained on a regular basis as and when required. In some cases, e.g. air conditioners are maintained by signing an annual maintenance contract.
- Computer hardware and software are maintained and updated regularly Including the library, the building infrastructure is protected from any pest hazards by signing a pest control contract.
- The college has appointed an electrician to maintain the electrical supply and appliances for the facilitation of the teaching-learning process.
- The parent body of the college has civil contractors appointed for the maintenance of sports grounds.
- Fire extinguishers in the Laboratory are maintained by signing an annual maintenance contract.

- Fire extinguishers in the Laboratory are maintained by signing an annual maintenance contract.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

268

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
149	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
149	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

27

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- Students' Council is formed as per the norms prescribed by the affiliating university.
- Council is involved in all the extra-curricular activities.
- Students' representatives are appointed as Contingent Leaders for University Youth Festival.
- NSS Leaders represent the NSS volunteers in various outreach activities in and outside the college.
- Girls' representatives are appointed for Women Development Cell. .
- Apart from this, students act as volunteers in various committees for cultural festivals and other programs organized by the NSS Unit and Women Development Cell.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumins of the College are involved in the following activities;

1. Membership on the College Development Committee, thus involvement in administrative decisions.
2. Invited to guide students on career prospects.
3. College Cultural Activities like Personality Contest is conducted by the Alumni.
4. Alumni are invited as the guests for the Cultural Fest and Sports Tournaments.
5. They are involved in organisation of Extension Activities conducted by NSS Unit..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The mission of the institution is to reflect the vibrations of social aspirations in education and the vision is to be an accredited, autonomous, and proactive center for excellence, combining knowledge with innovation leading to an all-round development of students, especially from weaker sections of society.
- Students belonging to reserved categories are given admission in proportion to the quota allocated to each of these categories.
- Besides this specific quota, if seats are available, preference is given to students from disadvantaged communities.
- Apart from facilities of freeship, scholarship, and book bank scheme, some needy students are allowed to pay fees in easy installments.
- The counselor appointed by the college offers guidance and counseling to students with personal, psychological as well as and educational problems.
- Various self-financing courses including vocational courses like B.Voc. (Media Production) and B.Voc. (MLT) have been introduced by the institution.

File Description	Documents
Paste link for additional information	https://vikascollege.org/the-college/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has statutory bodies in place like College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Women Development Cell (WDC), National Service Scheme (NSS) committee, Students' Council, Special Cell, Backward

Class Cell, Research Development Cell, Equal Opportunity Centre, College Governing Cell, DLLE cell, Anti Ragging Committee. The college administration is supported by various committees such as admission committee, examination committee, time-table committee, etc.

Institutional Policies:

- The institution follows broad-based policies framed by University of Mumbai, the Govt. of Maharashtra, University Grants Commission and other concerned regulating bodies.
- For the operational framework of the institution, the college follows the directives of the governing body.
- The routine financial and operational policies are framed by the College Development Committee from time to time.

Administrative Setup:

- For effective functioning of the institution, the college has a defined administrative body headed by the Principal.
- For the purpose, the Principal is assisted by the Vice Principals and a team of co-ordinators.
- For academic administration, Heads of Departments and co-ordinators assist the Principal.
- The college has various statutory and operational committees and sub-committees for implementation of plans and policies.
- A team of supportive staff supports the system to implement the plans and policies at the routine level.
-

File Description	Documents
Paste link for additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/12/College-Committees-2023-24.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The parent body and the Principal, along with the staff contribute to the achievement of the vision and mission

through a transparent, interactive environment thus motivating all the stakeholders to contribute to the decision-making process.

- Routine policy of the college is framed and monitored by the College Development Committee (CDC) represented by various stakeholders.
- For effective functioning of the institution, the college has a defined administrative body headed by the Principal.
- For the purpose, the Principal is assisted by the Vice Principals and a team of co-ordinators.
- For academic administration, Heads of Departments and co-ordinators assist the Principal.
- The college has various statutory and operational committees and sub-committees for implementation of plans and policies.
- A team of supportive staff supports the system to implement the plans and policies at the routine level.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://vikascollege.org/vikas/wp-content/uploads/2024/08/10.7-PERSPECTIVE_PLAN.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has statutory bodies in place like College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Women Development Cell (WDC), National Service Scheme (NSS) committee, Students' Council, Special Cell, Backward Class Cell, Research Development Cell, Equal Opportunity Centre, College Governing Cell, DLLE cell, Anti Ragging Committee. The college administration is supported by various committees such as admission committee, examination committee, time-table committee, etc.

Institutional Policies:

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University Grants Commission and other concerned regulating bodies.

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- For academic administration, Heads of Departments and co-ordinators assist the Principal.
- The college has various statutory and operational committees and sub-committees for implementation of plans and policies.
- A team of supportive staff supports the system to implement the plans and policies at the routine level.

Appointment, Service Rules and Procedures:

- The appointments of teaching and non-teaching staff are governed by the service rules of the UGC, University of Mumbai, the Govt. of Maharashtra and the governing body of the college.
- The reservation policy of the government is followed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Academic achievements by the staff as well as meritorious and outstanding services rendered are appreciated in the form of felicitation.

Dr. Dutta Samant Free Medical Advisory Centre on the college campus offers free medical advice and consultancy to the faculty and non-teaching staff.

Employees are provided with loan facilities by Vidya Vikas Employees Credit Co-op Society Ltd.

The credit society also gives scholarships to the wards of teaching and nonteaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The PBAS (Performance Based Appraisal System) with APIs (Academic Performance Indicators) in recruitments and CAS (Career Advancement Scheme) for promotions is followed by the college for performance appraisal of the teaching staff.

Apart from this, the principal conducts meetings with students to get feedback on the teachers overall performance.

During the staff meeting, this feedback is duly conveyed to the teachers.

As per the directives of Govt. of Maharashtra confidential reports are used for the performance appraisal of the nonteaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

- M/S D.S. Desai & Co. Chartered Accountants, the statutory auditor of the college audits the accounts for every financial year ending on 31st March.
- The college has adequate internal control measures in the accounts department. Monthly accounts are verified by the Office Superintendent.
- The offices of the Jt. Director of Higher Education and Accountant General also assess and audit college accounts regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

.10

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Financial resources are utilized for all the curricular and extracurricular and co-curricular activities with an objective of fulfilling the mission of the institution.

Salaries of aided staff are paid by the government.

Nonsalary expenses are partly managed through fees and partly through management support.

Salaries and non-salary expenses of unaided staff are managed through fees collected from students.

In case of deficit the institution borrows funds from the parent body in the form of loan.

Annual budget and statement of expenditure is presented to and approved by the CDC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the college is actively involved in the planning and implementation of all the curricular, co-curricular and extracurricular activities ensuring institutionalization of the quality assurance strategies and processes.

IQAC is in constant touch with the Principal in consultation of whom, all these activities are planned.

By conducting meetings with HODs and activity heads, all the activities are planned and implemented.

Guidance and permission is sought in this regard after finalizing strategies for implementation.

In order to orient the faculties towards the intimation of NEP in higher education, IQAC organised

1. Seminar on NET 2020: Step - By - Step.

2. Workshop on Mapping and Attainment of POS and COS in higher education.

Organised International Seminar-cum-Workshop on 'Changing Environment and Life style Health Issue' for the staff.

Three MOUs signed for curricular and extra-curricular

activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During regular meetings with the HODs and academic coordinators, feedback received from the students is conveyed to them and in case of necessary corrective measures, they are advised to follow proper action.

The Vice principal and the Principal regularly observe lectures delivered by the teaching staff. In case of any corrective steps required teachers are advised to do so.

All the teachers ensure that students grasp the subject matter to a desirable extent and measure their progress by conducting regular class tests and question answer sessions.

Students are encouraged to respond to feedback forms relating to the teaching process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The Women's Development Cell of the college conducts awareness sessions for the girl students regarding the existence of the cell for any of their problems/ complaints.
- In accordance with the guidelines from the Supreme Court, University Grants Commission (UGC), and the Sexual Harassment of Women at Workplace Act, the college has established a Women Development Cell.
- The WDC organizes frequent workshops and training sessions aimed at raising awareness among staff and students about gender-related matters, fostering a campus culture of inclusivity, and tackling subjects including gender sensitization, domestic violence, and sexual harassment.
- Dedication of the college to promoting female involvement extends to NSS activities, where a significant 60% of participating students are young women, highlighting commitment to empowering them through meaningful engagement.
- The college administration prioritizes women's empowerment, with a notable representation of women, holding eight out of fifteen key positions among the Heads of Departments/Coordinators.
- Installation of CCTV cameras helps in maintaining the safety and security of ladies staff and girls' students specifically.
- There is a provision for separate ladies' common room on

the premises.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

- Separate dustbins are kept in every room and the waste collected on a regular basis is sent to the BMC disposal unit.
- Bio-Medical Waste Management Discarding Autoclave is used in the Bio-Tech and MLT Department to kill the bacterial culture.
- Biomedical waste like samples of blood, sputum, urine, etc. are handed over to the Biomedical waste Management system of the Municipal Corporation of Greater Mumbai and are sent for recycling.

E-waste Management:

- E-waste is sent to the local vendor for recycling.

Waste Recycling System:

- The vermicomposting project takes care of the wet waste on the premises

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Constitution Day is celebrated every year and awareness regarding the inclusive environment, tolerance, and harmony is created among students through speeches and the public reading of the preamble of the Constitution.

To celebrate Social Justice Day, a state-level webinar on the vision of Rajarshii Shahu Maharaj was organized on 27th June 2020.

Sessions on gender sensitization and gender equality are organized to include inclusive culture among students by sensitizing them towards other gender.

As part of the Gandhi Jayanti Celebration, Gandhian values like secularism are promoted through competitions like essays, poster making, and through speeches.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Apart from topics in the syllabus, students are sensitized towards constitutional obligations through the celebration of various days like Independence Day, Republic Day, Constitution day, Maharashtra Day, APJ Abdul Kalam's birth Anniversary, Gandhi Jayanti, etc.

The national song and National Anthem are played at the beginning of webinars.

The university song is played at the beginning of cultural programmes.

Various outreach activities and blood donation camps organized by the NSS Unit inculcate social values among the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Following commemorative days are celebrated in the college

International Yoga Day

Marathi Bhasha Gaurav Din

Independence Day

Republic Day

Gandhi Jayanti APJ

Abdul Kalam birth anniversary- Reading Inspiration Day

Dr. Babasaheb Ambedkar Birth Anniversary

National Science Day is celebrated to commemorate the discovery of the Raman Effect.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

GROUP BOOK BANK SCHEME

Goal

To extent support to economically poor students for higher education

The Context

- The Group Book Bank Scheme is provide books to economically poor students.
- The books under this scheme are purchased from the funds sanctioned by the Management and books donated by the teachers and well-wishers.

The Practice

- A notice is circulated to invite applications from the groups of two economically poor students.
- The selected groups are allowed to borrow a full set of booksfor home study.
- Both the partners of a group have to exchange the books.
- They have to return the books at the end of the term.

Evidence of Success

1 No. of students benefited 36 2 No. of books issued 532

BEST PRACTICE NO.-II

Title:

REWARD FOR ENHANCEMENT OF QUALIFICATION**Objectives:**

To motivate the faculty members to upgrade themselves with research qualifications.

The Context:

Faculties need to update themselves with research in their respective area of specialization.

The Practice:

Every year, the faculties are felicitated in public ceremony on 1st May.

Evidence of Success:

No. of benefeciries - 11

Problem: Encountered and Resources required:

Inability to fulfil their daily routine commitments by faculties- mutual adjustment at departmental level.

File Description	Documents
Best practices in the Institutional website	https://vikascollege.org/the-college/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **Earning and Learning as the prime goal:**

The prime goal of the college is to impart higher education to the underprivileged classes and serving students to bring social reformation. More than seventy percentage students of the college are from economically poor and the first generation learner.

- **First to impart Vocational Programmes:**

The UGC has selected and granted permission to start vocational courses in grant-in-aid basis in the year 2014, i.e. B.Voc. (Medical Laboratory Technology), B.Voc. (Media Production) and M.Voc. (Medical Laboratory Technology),

- **Comprehensive Support Initiatives:**

The Institution recognized the importance of accessible and inclusive education and with generous management support. We provide financial assistance, concessions and a range of scholarships to socio-economically weaker and deserving students, ensuring that financial constraints do not hinder their educational pursuits. To further motivate students, we felicitate meritorious individuals with awards.

- **Student Mentoring Approaches:**

Faculty, and alumni mentoring offer valuable support to students. Faculty mentors offer career advice and research opportunities. Alumni mentors provide insights and networking opportunities, enhancing students' academic and professional development.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To conduct a seminar on Intellectual Property Rights.
- To conduct a session on Research Methodology.
- To motivate students to complete Online Courses conducted by Infosys SpringBoard.
- To motivate students to complete Online Courses conducted by ExcelR.
- To motivate students to complete Online Courses conducted by IIT Spoken Tutorials.
- NAAC Accreditation.